

Jammu & Kashmir
Institute of Management, Public Administration and Rural Development
(IMPARD), Regional Campus, Jammu 180017.

Advertisement Notice

As per Advertisement Notice No.01/J of 2016 dated 01.10.2016, applications were invited for the post of Driver from the permanent residents of the J&K State having Matriculation as educational qualification possessing valid Driving License for both hilly and plain areas. However, in order to give an opportunity to the lesser qualified persons possessing the requisite license, the bar of educational qualification has been relaxed.

Accordingly, applications on the prescribed format (available on the Institute's website) along with the fee of Rs.300/- in the shape of Bank Draft favouring FA/CAO, J&K IMPARD should reach to the office of the undersigned by or before **17th March, 2017** (04.30 p.m.)

All other terms and conditions laid down in the earlier Advertisement Notice shall remain unchanged, the copy of which is available on the Institute's Website www.jkimpa.nic.in.

Sd/
Deputy Director
J&K IMPARD, Jammu

No. IMPA/Admn/01/2017/3091

D a t e d: 10.03.2017

Copy to

1. Joint Director, Information Jammu with the request to publish the above Notice in three leading load dailies viz Daily Excelsior, Kashmir Times and State Times.



Jammu and Kashmir
Institute of Management, Public Administration &
Rural Development, IMPA&RD Regional Office, Near ASCOMS,
Hospital Sidhra, Jammu-180017.

ADVERTISEMENT NOTICE NO: 01 OF 2016

Dated. 01. 10 . 2016

Applications in the prescribed format Annexure (A) are invited from the permanent residents of State of Jammu & Kashmir for the posts, the particulars which are given below:-

Post & Grade	No. of Posts	Break-up of posts category wise	Eligibility Criteria
<i>Computer Assistant/ Junior Assistant (5200-20200+G.P.1900)</i>	06	OM: 03 RBA:02 SC: 01	Graduation from any recognised University having minimum speed of 35 words per minute in typewriting ii) Six months certificate course in computer application from any re cognized Institute.
<i>Receptionist/EPABX Operator (5200-20200+G.P. 1900)</i>	02	OM: 01 RBA:01	Graduation with six months certificate course in Computer Application from any recognised Institute and two years experience in handling EPABX
<i>Class IV (4400-7700+G.P.1300)</i>	04	OM:03 SC:01	By direct recruitment having qualification

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10-2016

			middle pass
<i>Driver</i> (5200-20200+G.P 1900)	02		Matric pass possessing valid license for both hilly and plain areas
<i>Electrician for Hostel</i> (5200-20200+G.P 1900)	01	OM: 01	Matriculation having diploma from ITI in the trade of electricity with two years experience in the relevant field or equivalent

Note: _

1. The number of posts may increase or decrease, depending on vacancy position at the time of final selection.
2. For the initial period of five years of service, pay of direct recruits shall be regulated as per fixed monthly salary in terms of SRO: 202 dated 30.06.2015.
3. Age as on 01.01.2016
 - a) General Category candidates = 40 years
 - b) Reserved category = 43 years
 - c) Physically challenged candidates = 42 years
 - d) Candidates already in Govt. service/
Ex-Servicemen = 40/48 years
4. The application duly filled by the candidate(s) in his/her own hand accompanied by one duly attested recent passport size photograph and attested photocopies of following testimonials:-
 - a) Date of Birth;
 - b) Permanent resident certificate;
 - c) Qualification Certificate;
 - d) Character Certificate

A demand draft of Rs.300/- in the name of Financial Advisor/CAO J&K, IMPARD drawn on any Branch of the J&K Bank and payable at Jammu shall be personally delivered by the candidates in the office of Deputy Director, J&K IMPARD, Jammu on or before the due date during scheduled office hours.

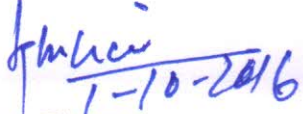
5. The last date of receipt of applications shall be 20 days from the date of publication of the notification.

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1-10-2016

6. Candidates belonging to any reserved category must indicate the particular category in the relevant column of the application and annex the attested copy of the certificate issued by the competent authority in this behalf.
7. Preference shall be given to the candidates having experience in any Government Department.

Important Instructions:-

- I. Applications not accompanied by required testimonials shall not be entertained.
- II. Any wrong or incorrect information furnished by the candidate shall lead to rejection of his /her candidature at any stage without notice.
- III. The selection shall be made as per the reservation rules.
- IV. The eligible candidates shall have to appear in interview as prescribed by Selection Committee on the date(s) to be notified separately.
- V. No TA/DA shall be paid for the test/interview.
- VI. In service candidates must forward their applications through proper channel.
- VII. Qualification acquired after the last date of submission of applications shall not be taken into consideration.
- VIII. Candidates belonging to any reserved category must indicate the category in the relevant column of the application.


1-10-2016
Deputy Director,
J&K IMPARD
Jammu

FORM OF APPLICATION

1. Advertisement Notice No. with date _____
2. Name of the post: _____
3. Name of the candidate: _____
(in block letters) (Space for photograph)
4. Father's / Husband's Name _____
5. Permanent Address _____
Village Tehsil: _____
District _____
Pin code _____
6. Present Postal Address : _____
7. Cell Phone No. (If any) : _____
8. Date of Birth as per middle/
Matriculation certificate : _____
9. Reserved Category(if any)
to which the candidate belongs : _____

10. Details of Academic Qualification:-

S.No.	Examination	Board	Year of passing

11. Details of documents attached: _____

12. Bank draft No. _____ dated. _____

Declaration:-

I hereby declare that the entries in this application are true and correct to the best of my knowledge and belief. I understand that any deliberate misrepresentation of facts and /or concealment of information shall result in the cancellation of my candidature.

Signature of the Candidate