

IMPARD Newsletter

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H.E. Shri Manoj Kumar Sinha, Lt. Governor; and Chairman, IMPARD Executive Council





General Administration Department,



Shri Arun Kumar Mehta, IAS, Chief Secretary to Govt. of Jammu and Kashmir; & Vice-Chairman, IMPARD Executive Council



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Special Training Events Role of Panchayati Raj Institutions (PRIs) in

Disaster Management

While the occurrence of disasters is natural, and this phenomenon cannot be prevented, yet the impact of disasters can be mitigated by common people themselves and also by timely intervention of Governments. While the Governments have a role to help their people in distress, the people have a responsibility to stand together to face disasters. This way they can help the Government to help themselves in the process instead of depending on the Government for everything. Thus the people themselves are the best relief providers in time of disasters. Here the responsibility could be carried by peoples' elected representatives like the Panchs and Sarpanchs. This makes Panchayati Raj Institutions (PRIs) the most appropriate institutions from village to district level in view of their proximity to the disaster hit areas. These institutions can help mobilize people to join disaster mitigation efforts carried on by the Government and Non-Government Organisations (NGOs). So, with a view to highlight the importance of PRIs as role players in Disaster Mitigation, J&K IMPARD conducted a Training Course for the members of PRIs on "Role of Panchayati Raj Institutions (PRIs) in Disaster Management" from October 04 to 07, 2021, at Jammu under the co-ordinatorship of Dr. Ruchi Gupta, Assistant Professor.



Training Course on "Role of Panchayati Raj Institutions in Disaster Management" conducted from October 04-07, 2021, at IMPARD, Jammu

Financial Accounting in Government

The inception of digital transactions has changed the dynamics of planning, organising, and controlling of money matters in Government organisations. Therefore, in order to attune officers of various Government organisations to e-Procurement and e-Payment, General Financial Rules-(GFR)-2017, Public Financial Management System (PFMS), etc., the J&K IMPARD conducted a Training Course on "Financial Accounting in Government" from October 04-15, 2021, under the co-ordinatorship of Dr. Neena Bhalla, Associate Professor. Twenty-two officers from various Government Departments attended the Training Course.



Secretariat Assistant Training Courses

Capacity building of frontline functionaries, such as Senior and Junior Assistants, is a priority with the Government of the UT of J&K. As such, IMPARD provides two-month training courses on regular basis to the functionaries of various departments of the UT to familiarize them with laid down procedures of office work, and rules and regulations as provided in the Manual of Secretariat Procedure; Civil Services Regulations; General Financial Rules-(GFR)-17; J&K Employees' Conduct Rules; Classification, Control, and Appeal Rules; Computer Applications; and Demography and Geography of J&K.



Shri Saurabn Bhagat, IAS, Director Generaj, J&K IMPARD, addressing the trainee participants of Secretariat Assistants Training Course conducted from October 11 to December 10, 2021, at IMPARD, Srinagar

Under the leadership of Shri Saurabh Bhagat, IAS, Director General, J&K IMPARD organised four such training courses during the quarter, October-December, 2021. These include: (i) "Two-Month Secretariat Assistant Training Course for Senior Assistants" conducted at Jammu from October 11 to December 10, 2021, and co-ordinated by Course Team comprising of: Dr. Neena Bhalla, Associate Professor, Ms. Manju Kapoor, Assistant Professor, and Dr. Jyoti Sadhu, Research Officer; (ii) "Secretariat Assistant Training Course for Senior Assistants" conducted at Srinagar on same dates and coordinated by Course Team comprising of: Dr. Ruqaya Amin, Associate Professor, Dr. Humera Yaqub, Assistant Professor, Dr. Bilal Ahmad Bhat, Assistant Professor, and Ms. Nighat Amin, Research Officer; (iii) "Secretariat Assistant Training Course for Senior Assistants" launched at Srinagar from December 15, 2021, and co-ordinated by Course Team comprising of: Dr. Ruqaya Amin, Associate Professor, Dr. Bilal Ahmad Bhat, Assistant Professor, and Ms. Nighat Amin, Research Officer; and (iv) "Secretariat Assistant Training Course for Senior Assistants" launched at Jammu from December 15, 2021, and co-ordinated by Course Team comprising of: Ms. Manju Kapoor, Assistant Professor; and Dr. Jyoti Sadhu, Research Officer. The last mentioned two Training Courses would be concluded in February 2022.

In all, a total of one thousand, three hundred and fifty-one (1351) Senior Assistants were trained in these Training Courses.



Shri Saurabh Bhagat, IAS, Director General, J&K IMPARD, addressing the trainee participants of Secretariat Assistants Training Course conducted from October 11 to December 10, 2021, at

Sustainable Development Goals and Gram Panchayats

The Governments of various countries including that of India are expected to frame their development agendas to end poverty, protect the environment, ensure peace, etc., while keeping in view the local conditions so that the development goals are sustainable in order that real prosperity is ensured to all. In this context, the 193 countries which entered into an agreement with the United Nations in 2015 on the question of Sustainable Development Goals (SDGs) are expected to work according to the criteria laid down by the United Nations. In India, one of the signatories in the SDGs framework, the policy is to actualize development goals at the grassroots level. Here the Gram Panchayats (Village Councils) come into the picture. Gram Panchayats are in a better position to share inputs with Government functionaries which enable the latter to remain informed about the conditions prevailing on the ground. This interaction between Government functionaries and grassroots level elected functionaries enables the former

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to execute development programmes efficiently at micro-level. Therefore, the best way to realize SDGs is to strengthen Panchayat local self-governing institutions. It was in this backdrop that J&K IMPARD organised a Training Course on "Sustainable Development Goals and Gram Panchayats" at Srinagar from November 22-24, 2021, for officers of Rural Development Department. The Training Course was co-ordinated by Dr. B. A. Kumar, Associate Professor.



Iraining Course on "Sustainable Development Goals and Gram Panchayats" conducted fro November 22 – 24, 2021, at IMPARD Srinagar

One-Day Orientation Programme on Redressal of Public Grievances

J&K IGRAMS (Integrated Grievance Redressal and Monitoring System) is a citizen-centric platform that provides the citizens to directly interact with the Government and submit their feedback on the disposal of their grievances. The establishment of JKIGRAMS was prompted by Government's commitment to public service delivery, transparency and accountability at grassroots level. While the rising percentage of disposal of grievances by various Departments of the UT was laudable, efforts were/are still required to be made by all the Departments to ensure quality disposal of grievances or else the spirit behind setting up of JK IGRAMS would be violated. Therefore, in order to ensure timely and qualitative disposal of public grievances by Nodal Officers of various Departments of the UT, J&K IMPARD conducted "One-Day Orientation Programme on Redressal of Public Grievances" on December 27, 2021, at Srinagar under the co-ordinatorship of Dr. S. K. Islam, Associate Professor, and Dr. Shafia Wani, Assistant Professor. It was attended by sixty (60) Nodal Officers.



Orientation Programme on Redressal of Public Grievances conducted at IMPARD Srinagar on December 27, 2021

Urban Solid Waste Management and Disposal

Concentration of population in urban areas results in the production of wastes, both liquid and solid, which results in the deterioration of city environment. Therefore, in order to ensure sustainable urban environment, cities need to be built on scientific basis so that issues related to waste management and disposal, air and water quality, and growth of slum areas could be dealt properly to mitigate the vulnerability of urban populations to disease. It was in this backdrop that J&K IMPARD organised a Training Course on "Urban Solid Waste Management and Disposal" at Jammu from

December 29 – 31, 2021, under the co-ordinatorship of Ms. Manju Kapoor, Assistant Professor.



Constitution Day Celebrated in J&K IMPARD

On November 26, 2021, J&K IMPARD celebrated the Constitution Day – (also known as *Samvidhan Divas* in Hindi and *Yomi-Aain* in Urdu) – to commemorate the adoption, on November 26, 1949, of the Constitution of India by the Constituent Assembly for a free liberal democratic India. The highlight of the celebrations was the recital, at both Srinagar and Jammu offices, of the Preamble of the Constitution – *We the people of India* – to reiterate our belief in the ideals enshrined in the Constitution such as Justice, Liberty, Equality, and Fraternity for all.



Officers and Trainee Participants reciting the Preamble of the Constitution of India on Constitution Day

Conference Regarding Kashmir Aelamia, 2021

On July 02, 2021, the Hon'ble Advisor, Shri Rajeev Rai Bhatnagar, released "Behtar Nizam-e-Hukumat: Kashmir Aelamia (Good Governance – Kashmir Declaration)" during the Regional Conference on "Replication of Good Governance Practices" held at SKICC from July 01 – 02. In the Kashmir Aelamia the Conference committed itself, inter alia, to formulate District Good Governance Index (DGGI) to monitor the performance of District-level administrations.

The District Good Governance Index (DGGI) was formulated by the Centre for Good Governance (CGG), Hyderabad, under the aegis of the Department of Administrative Reforms and Public Grievances (DARPG), Government of India; and approved by Shri Arun Kumar Mehta, IAS, Chief Secretary, J&K Government.

In order to take forward the commitments voiced in the *Kashmir Aelamia*, Shri Saurabh Bhagat, IAS, Director General, J&K IMPARD, presided on December 02, 2021, over a Video Conference with all Deputy Commissioners of the UT of J&K to discuss the modalities for implementation of DGGI. This online conference was co-chaired by Ms. Sandeep Kour, IAS, Commissioner/Secretary to Government, Planning and Monitoring Department, J&K Government. Shri Purandare Viabhav and Ms. Eskoni Hijam, Programme Managers, represented Centre for Good Governance, Hyderabad.

Shri Saurabh Bhagat, IAS, Director General, J&K IMPARD, asked the participating Deputy Commissioners to collect the updated data sets and reflect these in District Statistical Handbooks. These data sets include such indicators as District Plan, Execution of Works, Self-Employment, and Human Resource Development. He emphasized to the participants that effective service delivery was the priority of the Government, and therefore, if necessary, some corrections and improvements that might be needed to

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be done in the data sets/indicators should be effected at District levels well in time before the DGGI could be published in January 2022.



Online Conference held on December 02, 2021, by Shri Saurabh Bhagat, IAS, Director General, with Deputy Commissioners of J&K Government

Celebration of Good Governance Week under "Azadi Ka Amrit Mahotsav"

Azadi Ka Amrit Mahotsav is a 75-week long grand festival starting from March 12, 2021. 75 weeks down this date line the 75th anniversary of India's independence would be celebrated on August 15, 2023. Azadi Ka Amrit Mahotsav is a Government of India initiative to commemorate 75 years of history of a progressive India, its achievements, its people, and their culture. One of the components of this grand festival is the designation of December 20-25 as Good Governance Week which was celebrated all over the country including at J&K IMPARD. In this connection Shri Saurabh Bhagat, IAS, Director General, chaired a meeting on December 22, 2021, regarding celebration of Good Governance Week under Azadi Ka Amrit Mahotsav for taking good governance to villages. In the meeting the Director General highlighted several initiatives taken up by J&K Government to extend good governance to the people at their doorsteps. He also dwelt upon the outstanding achievements of J&K IMPARD and said that all records of IMPARD were digitized, e-Office implemented, IMPARD website upgraded to make it RTI compliant, and a national level semi-virtual Conference on "Replication of Good Governance Practices" was conducted at SKICC, Srinagar, in collaboration with Department of Administrative Reforms and Public Grievances (DARPG) which was attended by delegates from more than 20 States and Union Territories. He informed the participants in the meeting that J&K IMPARD signed a Memorandum of Understanding (MoU) with National Centre for Good Governance (NCGG), Government of India, for preparing District Good Governance Index (DGGI) as a tool for comparing and improving the performance of districts in various sectors.



Governance Week observed from December 20 – 25, 2021

Vigilance Awareness Week Observed

On October 27, 2021, amid observance of Vigilance Awareness Week – (October 26 – November 01, 2021) – Shri Saurabh Bhagat, IAS, Director General, presided over Integrity Pledge Ceremony held at IMPARD Srinagar with a view to bring greater awareness on complaints under Public Interest Disclosure and Protection of Informers and Special Clearance Campaign for clearing all outstanding vigilance matters.

The Vigilance Awareness Week, i.e., October 26 to November 01, is significant for the reason that the birthday (October 31st) of Sardar Vallabhbhai Patel falls during this week.

The Director General administered the Integrity Pledge – (as formally prescribed by the Central Vigilance Commission) – to officers of J&K IMPARD and all those officers and officials deputed by various UT Government Departments for different short and medium duration training courses.

Dr. Reva Sharma, Director Trainings (Jammu), administered the Integrity Pledge to officers at IMPARD Regional Centre, Jammu.

The spirit behind the observance of Vigilance Awareness Week at IMPARD was to sensitize the officers against the menace of corruption; and that the fight against this menace was a collective effort involving everyone.



trainee participants on October 27, 2021, at IMPARD Srinagar

Mid-Career Capacity Building Training for Senior Officers of J&K Government

This year, 2021, J&K IMPARD adopted New Training Policy for Jammu and Kashmir Administrative Services (JKAS) officers. Under this policy J&K IMPARD, in collaboration with National Centre for Good Governance (NCGG), took up organising "Mid-Career Capacity Building Training" for JKAS officers at Lal Bahadur Shastri National Academy of Administration (LBSNAA), Mussorie. The first batch of thirty senior JKAS officers of 1999batch received mid-career training at LBSNAA from August 21-30, 2021, and the 2nd batch received such training from December 13–24, 2021. The Training was focussed on Public Policy, Ethics in Administration, Health Governance, Land Acquisition, Climate Change, Electoral Reforms, Smart City, and Urban Housing.

Speaking on the Valedictory function of 2nd "Mid-Career Capacity building Training" on December 24, 2021, Shri Saurabh Bhagat, IAS, Director General, J&K IMPARD, thanked the officers of LBSNAA and CGG for shouldering the responsibility of conducting Mid-Career Training for JKAS officers. He also thanked Shri V. Srinivas, IAS, Special Secretary & Director General, NCGG; Shri Sanjay Singh, Secretary, Department of Personnel & Trainings; and Smt. Poonam Singh, Director, NCGG, for their support.

The Director General, IMPARD, also informed the gathering at the Valedictory Function of J&K Government's commitment to prepare annual calendar on Mid-Career Training so that 25-30 officers of J&K Administrative Service could be deputed for Capacity Building Training every year.



Photo Gallery



Dr. Reva Sharma, Director Trainings (Jammu), administering Integrity Pledge to officers during a Ceremony on October 27, 2021, at IMPARD Jammu



Off-campus training programme on Budget Formulation in Gram Panchayats organised on November 15, 2021, at Reasi by IMPARD Jammu





Training Course on "Capacity Building of Ministerial Staff of Skill Development Department" conducted at IMPARD Jammu



Dr. Ruchi Gupta, Assistant Professor, and other officers reciting the Preamble of the Constitution of India on Constitution Day November 26, 2021, at IMPARD



Shri Saurabh Bhagat, IAS, Director General, J&K IMPARD, on the occasion of valedictory function of Mid-Career Capacity Building training for second batch of senior officers of J&K Government



Dipawali, the Festival of Lights, being celebrated on November 03, 2021, at IMPARD Jammu



Secretariat Assistants Training Course for Sr. Assistants of SKIMS Srinagar, held from September 06 to November 05, 2021, at IMPARD, Srinagar



Training Course on "Mainstreaming Disaster Management" conducted from November 22-24, 2021, at IMPARD Srinagar



Mid-Career Capacity Building Training for Senior Officers of J&K Government conducted from December 13 – 24, 2021, at LBSNAA, Mussorie



Training Course on "Communication Skills and Community Mobilisation" conducted from November 01-03, 2021, at IMPARD Srinagar



Shri Saurabh Bhagat, IAS, Director General, J&K IMPARD, addressing the trainee participants on the occasion of valedictory function of Training Course on "Sexual Harassment of Women at Workplace" conducted from October 11-13, 2021, at IMPARD, Srinagar



Training Course on "Service Rules and Regulations in Government" conducted from October 05-09, 2021, at IMPARD Srinagar

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.No.	Title of the Training Course	Date	Venue	No. of Participants	Course Coordinator	Mode of Conduct
1.	Financial Accounting in Government	October 04-15, 2021	Jammu	22	Dr. Neena Bhalla, Associate Professor	Offline
2.	Role of Panchayati Raj Institutions (PRIs) in Disaster Management	October 04-07, 2021	Jammu	13	Dr. Ruchi Gupta, Assistant Professor	Offline
3.	Inter-Departmental Convergence for Gram Panchayat Development Plan (GPDP)	October 05-08, 2021	Srinagar	10	Dr. Shafia Wani, Assistant Professor	Offline
4.	Service Rules and Regulations in Government	October 05-09, 2021	Srinagar	10	Dr. S. K. Islam, Associate Professor	Offline
5.	Two-Month Secretariat Assistant Training Course for Senior	October 11-December 10,	Jammu	386	Course Team comprising of:	Offline
	Assistants	2021			Dr. Neena Bhalla, Associate Professor; Ms. Manju Kapoor, Assistant Professor; & Dr. Jyoti Sadhu, Research Officer	
6.	Secretariat Assistant Training Course for Senior Assistants	October 11-December 10, 2021	Srinagar	560	Course Team comprising of: Dr. Ruqaya Amin, Associate Professor; Dr. Humera Yaqub, Assistant Professor; Dr. Bilal Ahmad Bhat, Assistant Professor; & Ms. Nighat Amin, Research Officer	Offline
7.	Comprehensive Online Modified Module for Induction Training (COMMIT)	October 11-12, 2021	Srinagar	14	Dr. Samia Jabeen, Assistant Professor	Offline
8.	Sexual Harassment of Women at Workplace	October 11-13, 2021	Srinagar	33	Dr. J. A. Jabeen, Associate Professor	Offline
9.	Disaster Risk Reduction in Urban Areas	October 11-13, 2021	Srinagar	24	Dr. G. M. Dar, Associate Professor	Offline
10.	Innovative Approaches for Sustainable Livelihoods	October 11-13, 2021	Srinagar	18	Dr. B. A. Kumar, Associate Professor	Offline
11.	COMMIT	October 18-20, 2021	Srinagar	15	Dr. Samia Jabeen, Assistant Professor	Offline
12.	СОММІТ	October 25-27, 2021	Srinagar	15	Dr. Samia Jabeen, Assistant Professor	Offline
12.	COMMIT			15	,	Offline
		October 28-29, 2021	Srinagar		Dr. Samia Jabeen, Assistant Professor	
14.	COMMIT	November 01-02, 2021	Srinagar	15	Dr. Samia Jabeen, Assistant Professor	Offline
15.	Communication Skills and Community Mobilization	November 01-03, 2021	`Srinagar	07	Dr. S. K. Islam, Associate Professor	Offline
16.	Team Building	November 01-03, 2021	Srinagar	12	Dr. Samia Jabeen, Assistant Professor	Offline
17.	COMMIT	November 08-09, 2021	Srinagar	15	Dr. Samia Jabeen, Assistant Professor	Offline
18.	Institutional Arrangements for Protection of Women against Domestic Violence	November 08-10, 2021	Srinagar	22	Dr. J. A. Jabeen, Associate Professor	Offline
19.	Off-Campus Training Programme on "Budget Formulation in Gram Panchayats"	November 15, 2021	Reasi	115	Dr. Ruchi Gupta, Assistant Professor	Offline
20.	Mainstreaming Disaster Management	November 22-24, 2021	Srinagar	27	Dr. G. M. Dar, Associate Professor	Offline
21.	Sustainable Development Goals and Gram Panchayats	November 22-24, 2021	Srinagar	11	Dr. B. A. Kumar, Associate Professor	Offline
22.	Participatory Rural Appraisal and for BDOs	November 22-25, 2021	Srinagar	13	Dr. M. Ashraf Dar, Assistant Professor	Offline
23.	Career Counselling and Employment Opportunities	November 22-26, 2021	Jammu	18	Ms. Manju Kapoor, Assistant Professor	Offline
24.	Soft Skills Competencies for Government Functionaries	November 29-December 03, 2021	Srinagar	16	Dr. Samia Jabeen, Assistant Professor	Offline
25.	One-Day Online Training of CPIOs under Right to Information Act, 2005	December 04, 2021	Srinagar	100	Dr. J.A. Jabeen, Associate Professor	Online
26.	e-Gram Swaraj	December 08-10, 2021	Jammu	23	Dr. Ruchi Gupta, Assistant Professor	Offline
27.	One-Day "Orientation Programme of Nodal Officers for Redressal of Public Grievances"	December 09, 2021	Jammu	30	Ms. Manju Kapoor, Assistant Professor	Offline
28.	Capacity Building of Officers/Supervisory Staff/Faculty/Ministerial Staff of Skill Development Department	December 13-16, 2021	Jammu	18	Dr. Ruchi Gupta, Assistant Professor	Offline
29.	Secretariat Assistant Training Course for Senior Assistants	December 15 – February 14, 2021	Srinagar	325	Course Team comprising of: Dr. Ruqaya Amin, Associate Professor; Dr. Bilal Ahmad Bhat, Assistant Professor; & Ms. Nighat Amin, Research Officer	Offline
30.	Secretariat Assistant Training Course for Senior Assistants	December 15 – February 14, 2021	Jammu	80	Course Team comprising of: Ms. Manju Kapoor, Assistant Professor; & Dr. Jyoti Sadhu, Research Officer	Offline
31.	One-Day Online Training of CPIOs under Right to Information Act,	December 17, 2021	Srinagar	100	Dr. J. A. Jabeen, Associate Professor	Online
32.	2005 COMMIT	December 20-21, 2021	Srinagar	12	Dr. Samia Jabeen, Assistant Professor	Offline
33.	Promotion of Eco-Tourism in J&K	December 20-22, 2021	Srinagar	16	Dr. Humera Yagub, Assistant Professor	Offline
33. 34.	Women Empowerment through Rural Micro Enterprises	December 20-22, 2021	-	10	Dr. B. A. Kumar, Associate Professor	Offline
34. 35.	Capacity Building of Officers/Supervisory Staff/Faculty/Ministerial	December 20-22, 2021 December 20-23, 2021	Srinagar Jammu	15	Dr. B. A. Kumar, Associate Professor Dr. Ruchi Gupta, Assistant Professor	Offline
36.	Staff of Skill Development Department Capacity Building of Officers/Supervisory Staff/Ministerial Staff of Skill Development Department, UT of J&K, under STRIVE Project, for Batch No.2, sponsored by Skill Development Department,	December 20-23, 2021	Srinagar	20	Dr. M. Ashraf Dar, Assistant Professor	Offline
37.	Government of J&K COMMIT	December 22-23, 2021	Srinagar	15	Dr. Samia Jabeen, Assistant Professor	Offline
	Old Pension Scheme & Pensionary Benefits		-			
38. 39.	One-Day Online Training of PIOs under Right to Information Act,	December 22-24, 2021 December 23, 2021	Jammu Srinagar	41 100	Dr. Neena Bhalla, Associate Professor Dr. J. A. Jabeen, Associate Professor	Offline Online
40.	2005 Office Management of Section Officers	December 20-24, 2021	Srinagar	15	Dr. Ms. Nighat Amin, Research Officer	Offline
41.	One-Day Orientation Programme on Redressal of Public Grievances for Nodal Officers	December 27, 2021	Srinagar	60	Dr. S. K. Islam, Associate Professor; Dr. Shafia Wani, Assistant Professor	Offline
42.	Disaster Resistant Construction in Hilly Areas	December 27-29, 2021	Srinagar	14	Dr. G. M. Dar, Associate Professor	Offline
43.	Participatory Forest Management	December 27-29, 2021	Srinagar	09	Dr. J. A. Jabeen, Associate Professor	Offline
44.	Time Management	December 27-30, 2021	Srinagar	28	Dr. Samia Jabeen, Associate Professor	Online
	Urban Solid Waste Management and Disposal	December 29-31, 2021				
		Decembel 23-31, 2021	Jammu	24	Ms. Manju Kapoor, Assistant Professor	Offlinw
45. 46.	One-Day Online Training of CPIOs/PIOs/APIOs under Right to	December 30, 2021	Srinagar	200	Dr. J. A. Jabeen, Associate Professor	Online

Prepared by Editorial Board comprising of Dr. B. A. Kumar & Dr. Ruchi Gupta, Editors; Ashaq Hussain Bhat, Assistant Editor; Ajaz Mohi-ud-din, Composer