



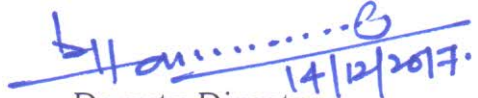
**J&K Institute of Management, Public  
Administration & Rural Development**  
Regional Centre: Near ASCOMS Sidhra Jammu

**Tender for Photographic Services**

Sealed tenders affixed with Rs.10/- revenue stamp are invited from reputed registered photographers for printing & supply of photo snaps of the dimension of 5"x7", 6"x8", 6"x9", 8"x10", 8"x12", passport size photographs and videography on need basis in connection with training programmes to be conducted by this Institute during the financial year 2017-18 & 2018-19.

Details are available at IMPA Website: [jkimpa.nic.in](http://jkimpa.nic.in).

For further details please contact the Estates Officer on Mobile No:- 9697617366 or the System Administrator on Mobile No: 9419620607.

  
Deputy Director,  
J&K IMPARD,  
Jammu.  
Dated: 14.12.2017

No. IMPA/E/Photo/2015/II/2517-22/C

Copy to:-

1. Joint Director, J&K IMPA&RD for kind information.
2. Joint Director, Directorate of Information and Public Relations, Jammu for information. He is requested that the above notice may kindly be got published in atleast three leading newspapers viz Daily Excelsior, State Times and Kashmir Times.
3. FA&CAO, J&K IMPA&RD for kind information.
4. Pvt. Secy. to VC & Director General for kind information of VC & Director General, J&K IMPA&RD
5. Accounts Section, J&K IMPA&RD, Regional Centre, Jammu.
6. File concerned.



# J&K Institute of Management, Public Administration & Rural Development


Regional Centre: Near ASCOMS Sidhra Jammu

## Fresh Tender Notice

Sealed tenders affixed with Rs.10/- revenue stamp are invited from the reputed registered photographers for printing & supply of photo snaps of the dimension of 5"x7", 6"x8", 6"x9" 8"x10", 8"x12", passport size photographs and videography on need basis in connection with training programmes to be conducted by this Institute during the calendar year 2017-18 & 2018-19. Tender documents are available with Estates Officer/System Administrator, IMPARD, Jammu against non-refundable cash payment of Rs.100/- (Rupees one hundred) only from 15.12.2017 to 04.01.2018 or can also be downloaded from official website for which the cost of tender document in the shape of CDR of Rs.100/- shall have to be deposited at the time of submission of tender document favouring FA&CAO along inclusive of CDR of Rs.1000/-. The intending tenderers shall quote rates inclusive of CGST & SGST etc. The last date of submission of tenders accompanied with required/related documents from the office shall be submitted upto 04.01.2018. The tender document shall be duly signed by the tenderer or his authorized agent.

Tenders should be properly sealed in double envelops duly marked "Tender for Printing of Photographs" with sample photographs of having standard quality of photo paper including 1) Experience & past performance on similar service, 2) A copy of registration GST 3) PAN No. 4) Income tax clearance, addressed to undersigned to reach this office by or before 04.01.2018 up to 12:00 noon. The tenders can be dropped manually in the Tender Box placed in the office room of Estates Officer. The Tender Box shall be opened on the same day at 03.00 pm or any subsequent date which may be convenient to the Purchase/Contract Committee in presence of tenderers or their representatives in the office chambers of Joint Director, IMPA&RD, Jammu.

For further details please contact the Estates Officer on Mobile No:- 9697617366 or the System Administrator on Mobile No: 9419620607.


  
Deputy Director,  
J&K IMPARD,  
Jammu  
14/12/2017

No. IMPA/E/Photo/2015/II/2517-22

Dated: 14.12.2017

## Terms & Conditions

1. The successful tenderer shall have to execute an agreement with the Institute for a period of one year from the date of acceptance of tender and the rates offered shall be valid for one year.
2. The successful tenderer shall be bound to supply the required items in time in accordance with the approved rates/specification/quality.
3. The CGST & SGST, Income tax or any other taxes as may be applicable shall be deducted at source from the bills of successful tenderers. The tenderer shall furnish the valid GST/PAN No. along with the tender.
4. The photographer will be liable for action as warranted under rules in case any complaint is received by the Government regarding any violation of any condition/term/specification approved for supply of the Photographs during the contract period.
5. In case the photographer fails to arrange the supply of Photographs etc. to the indenting Institute on the terms and conditions laid down in this tender, the photographer may be blacklisted and the security deposit forfeited to make good the loss which may be caused to the indenting Institute as a result of their obtaining the supplies from other source besides taking action under law.
6. During the period of Rate Contract, the photographer shall reduce the rates if there is reduction in rates, however there shall be no increase in rates during the currency of the contract.
7. The security deposit of the photographer shall be released after successful completion of the contract on expiry of the contractual period provided there is no complaint received from any indenting Institute about the violation of the contractual terms and conditions.
8. If any dispute arises between the photographer and the indenting Institute in respect of this rate contract or any matter related to it, the same shall be referred to any officer of the Government as may be nominated by the Director General, J&K IMPA&RD whose order shall be final and binding on both the parties.
9. All legal proceedings if un-avoidable to arise and to institute by either of the parties to this contract, the same shall have to be lodged in courts situated in J&K State only and not elsewhere.

  
24/2/2017

10. The unit rate must not under any circumstances be altered and the rates must be entered in words as well as in figures. Alteration/Addition, if any, must be properly initialed and cello taped.
11. The tenderer shall be deemed to have carefully examined the condition, specifications, size, make etc. of the material goods to be supplied. If he shall have any doubt as to the meaning of any portion of these conditions or of the specifications, size etc, he shall before filling the tender, refer to the FA&CAO, J&K IMPA&RD and seek clarification.
  12. The rates quoted must be F.O.R. destinations in the premises of IMPA&RD, Jammu and shall include all charges/expenses/taxes/freight etc. The tenderer shall be responsible for the proper packing so as to avoid any damage during the transportation and delivery of the material in good conditions. No extra cost on such account shall be admissible.
  13. The tenderer whose tender is accepted shall arrange supplies within a period of one day from the date of photographs/snaps are taken or according to the requirement of the department. In case he fails to supply the same, the Institute reserves the right to blacklist the photographer and forfeit its CDR.
  14. The contract of supply can be repudiated at any time if the supplies are not made to the satisfaction IMPA&RD.
  15. Advance payment will not be made under any circumstances.
  16. The validity period and the delivery period can be extended if mutually agreed to.
  17. Any other terms and conditions in terms of book of financial code volume-I shall be applicable at any time.
  18. The tenderer shall certify on the body of the bill that the rates charged are lowest rates offered to any institution.
  19. The tenders quoted on the name of other firms shall not be entertained and rejected without assigning any reasons.



Bhan.....G  
Deputy Director,  
J&K IMPARD, Jammu  
14/12/2017  
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