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Jammu and Kashmir
Institute of Management, Public Administration
& Rural Development, Main Campus, M.A.Road, Srinagar-190001.
IMPA&RD Regional Centre, Near ASCOMS Hospital, Sidhra Jammu.

NOTICE INVITING TENDER

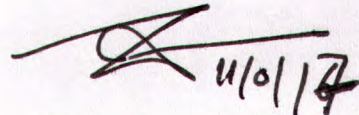
Sealed tenders affixed with Rs.5/- Revenue Stamps are invited from Manufacturers, Registered/Licensed Dealers with valid credentials for Supply, Installation, Commissioning and Testing, complete of I.T/Audio-visual & other equipment for J&K IMPARD at Srinagar, Kashmir.

Detailed Tender Notice/Tender Document along with necessary Technical details and Specifications etc. be downloaded from our official website www.jkimpa.nic.in with effect from **13/01/2017** Tender documents downloaded from the website should be accompanied by Demand Draft (DD) for Rs. 300/ pledged to the Director General, J&K IMPARD, Srinagar at the time of submission of tenders.

S. No	Name of work	Earnest money deposit (in Rs)	Time of completion of work
1.	Supply, Installation, Commissioning and Testing complete work of IT/Audio Visual and other equipment	10,000/	21 days

Tenders in two cover pattern (Cover-A, Technical bid and Cover-B, Price bid) duly complete in all respects along with earnest money in the shape of a CDR worth Rs. 10,000/- should be addressed to **Director General J&K IMPARD, Srinagar/Jammu, and submitted at J&K IMPARD Srinagar up to 1.00 p.m.** On **31.01.2017** by hand/courier.

Cover-A of the tenders shall be opened on 31-01-2017, at 3:00 p.m. in the office chamber of Director Trainings, J&K IMPARD, Srinagar, in presence of the tenderers who wish to be present. Tenders incomplete in any respect or tenders reaching after the scheduled date and time shall not be entertained. Tenders are to be deposited in the tender box which will be available in the office chamber of **Administrative officer, J&K IMPARD Srinagar** on all working days. In case of change in the schedule of opening of tenders, the same will be communicated to the tenderers on their phone/email.


11/01/17

(Tariq Ahmad Kakroo),
Deputy Director,
IMPARD, Srinagar

No: IMPA/lib/FC/97/2016/

Dated: 11 - 01- 2017

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Issue of Tender Document and Opening of Tenders

- a) Tender documents will be available from 13/01/2017 on the Institutes official website.
- b) Tender document be downloaded directly from the Institute's official website, www.jkimpa.nic.in Tender documents downloaded should be accompanied by demand draft for Rs. 300/-in favour of **Director General J&K IMPARD, Srinagar/Jammu**, payable at Srinagar/Jammu.
- c) The Tenders (Cover-A and Cover-B, sealed in separate envelopes and both envelopes then sealed in another envelope) should be addressed to the **Director General J&K IMPARD, Srinagar/Jammu** and must reach J&K IMPARD Srinagar on or before 31/01/2017 upto 1.00 p.m. by hand. Tenders reaching after the scheduled date and time shall not be entertained.

Details/Requirements for submission of Tenders

The tenders are to be furnished in two sealed covers (Cover-A and Cover-B) duly signed by the tenderer clearly superscripting the following information on them.

1. Envelop No (Cover-A or Cover-B)
2. Name of work
3. Name and Address of Tenderer with Phone Numbers

The competitive Bidding shall be held in accordance with two cover bidding system (i.e., Cover A and B)

Cover - A (Technical/pre-qualification bid)

This Envelope should contain the following:

- i) Earnest money deposit in the form of a CDR issued by any scheduled bank for Rupees Ten thousand only(Rs. 10,000 /-) pledged in favour of Director General J&K IMPARD payable at Srinagar
- ii) Product catalogues, information brochures, specification etc complete to describe the required configuration of equipment/systems etc in detail. Tenderers are required to make the essential product information available failing which Cover-A shall be considered incomplete and hence invalid.
- iii) The tenderers in their own interest must make as much of Technical information, catalogues and brochures etc available for various products as possible. If required, the tenderers qualifying in Technical/prequalification bid may be asked to make a small presentation related to their products. During such presentations, they shall highlight all important features of their products.
- iv) Tenderers shall be required to have well established backup units, authorized service centres with proven credentials in Srinagar for a prompt after-sale-service within and subsequent to the warranty period to take care of regular servicing requirements and complaints.
- v) The tenderer who is awarded the work shall run the systems installed/commissioned by them under his own technical staff to train the concerned J&K IMPARD officials/designated individuals in its handling for a period as may be necessary. A certificate to this effect from an

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- authorized officer of J&KIMPARD endorsing that the concerned staff/individuals have duly been trained to their satisfaction shall be essential for release of final payments against the works carried out. No Extra charges on account of this training shall be paid to tenderers.
- vi) The tenderer must have successfully completed a single work of similar nature like IT/Audio visual equipment worth Rs. **Twelve lakhs (Rs 12 lacs)** during the last 3 financial years. Relevant documents/ proofs in this regard, certified by Competent Authority must accompany Cover- A. In absence of such documents certifying completion of a single work of above nature and cost, Cover-B shall not be entertained and the tender shall be treated as invalid.
 - vii) Documents certified by chartered Accountant/other Competent Authority showing that tenderer has an annual turnover of **Rs Forty Lacs** each or above for the last three consecutive financial years.
 - viii) Original or Attested Photo copies of latest and valid Sales Tax, Service Tax and Income Tax Clearance Certificates including PAN/TIN documents.
 - ix) Details of works of similar nature /type and magnitude carried out by the tenderer, documentary proof thereof along with performance certificate from the concerned Competent Authority and other related information as may be obligatory.
 - x) Details of other works tendered for and in hand along with the value of work, name and address of the clients in each case.
 - xi) Any other relevant information with regard to specific work which the tenderer would like to present.
 - xii) Each page of the documents submitted should be duly signed by the tenderer or his authorized Signatory with seal.
 - xiii) The institute is free to increase or reduce the quantity of the tendered items at the time of placing the order or even curtail any item as may be warranted.

Cover B (price bid)

The cover B should contain:

- i) The rates quoted for the Tendered Items should duly be pasted with transparent tape.
- ii) The rates quoted should be inclusive of all relevant taxes, octroi, freight, handling charges and/or other duties and overheads etc.
- iii) The Tenderer should quote the rates for all the items as per advertised list/quantity schedule/unit and not for any part of the items or otherwise.
- iv) Each page of the submitted price bid must duly be signed by the tenderer or his authorized signatory.
- v) This envelope shall contain only the cost offer of the tenderer which should be written clearly and legibly, both in figures and words. The tenderer should not quote in any case the cost offer anywhere, directly or indirectly in envelope-A.
- vi) **Separate Rates should be quoted for installation, Commissioning & Testing and for any additional wiring, switches etc. which may be required to install the equipment.**

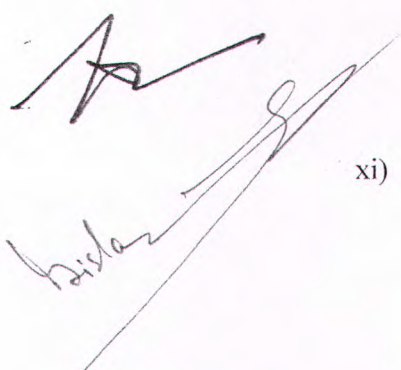
The aforesaid sealed envelopes (Cover-A and Cover-B) shall then be put together in another envelope which shall also be sealed and superscribed with the name of the work. The name, address and phone numbers of the tenderer shall also be clearly written on this envelope.

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General Conditions

- i) The tenderer should carefully study the tender document and prepare his offer with all provisions of the document. He should fully acquaint himself with the tender requirements, site location and conditions and all other factors which may directly or indirectly influence the preparation of his tender.
- ii) In case the tenderer wants to be represented by someone authorised by him to follow up the tendering process/procedures and act on his behalf, he shall submit a duly executed power of attorney in original in the name of such representatives along with its two certified copies. The power of attorney shall also include the power to refer disputes to arbitration.
- iii) Cover "A" will be opened first on 31.1.2017. In case of any issue with this date a convenient date and time will be decided and communicated to all Tenderers in advance.
- iv) Envelope-A of all the tenderers will be opened to verify its contents as per the requirements. If the earnest money deposit and other prerequisites including all the necessary documents as mentioned above are found strictly in order, the product information will be studied with respect to the requirements of the work as specified in the tender document. Should all the information/specification etc be found satisfactory, only then cover-B (Envelope-B) shall be entertained.
- v) The Cover-B of only those tenderers shall be opened whose Envelope-"A" is entertained and found in order as mentioned above. The contents of Cover-B shall be read out to other qualified tenderers who wish to be present, as may be necessary.
- vi) The earnest money should be attached with the tender in the shape of call deposit receipt (CDR) pledged to **Director General J&K IMPARD, Srinagar/Jammu.**
- vii) Any corrections made in the tender shall be certified with full signatures of the tenderer failing which the tender shall be treated as invalid. There should be no ambiguity whatsoever about the rates offered.
- viii) Any tender received on expiry of the prescribed date and time will not be entertained.
- ix) All the tenderers or their authorised representatives should be present in the prescribed office at the time of opening of tenders. The tenders shall however be opened at the prescribed time even if the tenderers fail to present themselves. Any complaint to opening of tenders in such a case will not be entertained.
- x) As soon as the acceptance of the tender is communicated to the successful tenderer, the contract shall be complete and binding upon him. A formal deed/ agreement has to be drawn by the tenderer within one week from the date of issuance of allotment. If the tenderer backs out after the allotment or sublets the work or a part thereof, it will be considered a breach of contract and the tenderer will be dealt with under rules.
- xi) Any change in specifications found necessary during execution /installation, shall be undertaken by the tenderer on the same rates, terms and conditions as provided for such items. The rate for any extra



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- item shall be analysed and approved by the competent authority .The same shall be binding on the tenderer.
- xii) The tenderer shall complete the work to the entire satisfaction of the Project Authority and/or other designated official for the purpose. Any item/s found unsatisfactory shall have to be replaced by standard items as laid down in tender document.
- xiii) On completion of work, a competent Agency/Individual/other expert official, designated by **J&K IMPARD** shall inspect the equipment etc installed/commissioned. The authority thus designated for the final inspection shall be required to issue a certificate to the effect that the work is satisfactory. The final payment against the work done shall be released only after such certificate is issued by the designated competent authority. In case the Installation is delayed by the Institute for any reason ,the payment of the supplies shall be processed after due verification of the equipment.
- xiv) The successful tenderer shall provide on site warranty for all equipment and systems etc installed/commissioned by him/them as per manufacturer's warranty policy. The period of warranty shall not however be less than one year in any case.
- xv) **J&K IMPARD** shall not be responsible for any loss due to flood, earthquakes, mutiny, violence, riot or other government action or other natural calamity etc to the men or material engaged by the tenderer during execution of work. In case of injury/death of any skilled or unskilled labour employed by the tenderer on the work, the tenderer himself shall be responsible for consequences and compensations thereof under rules in vogue in the state.
- xvi) If the work is suspended by the Project Authority for any reason for some time, no compensation on this account shall be entertained. However, an extension in completion time may be granted in such a case purely at the discretion of the Project Authority. However, price escalation for such delay shall not be entertained. Any clarification required by the tenderer in regard to the technical data given in tender document may be sought from the office of the Librarian, J&K IMPARD or any other authority designated for the purpose.
- xvii) The **Director General, J&K IMPARD**, reserves the right to increase or decrease the scope of work without assigning any reason thereof.
- xviii) Tenders found vague in part or otherwise in whatsoever form shall not be entertained.
- xix) The **Director General, J&K IMPARD** reserves the right to accept or reject any or all tenders without assigning any reason thereof.
- xx) Disputes, if any are subject to jurisdiction of Srinagar/Jammu Courts only.
- xxi) In case of any query/Confusion please get in touch with In charge Librarian of the Institute on phone no -9419484691
- xxii) Bills will be processed immediately after the goods are delivered, however in case of any issue related to fixation/installation, the payment of that portion will be withheld till whole process is completed while the payment of goods will be processed.
- xxiii) Any other terms & conditions in terms of Book of Financial Code volume – I, shall be applicable at any time.
- xxiv) Advance payment will not be made under any circumstances.
- xxv) The contract of supply can be repudiated at any time if the supplies are not made to the satisfaction of IMPARD.
- xxvi) In case the firm fails to supply the same the deptt. Reserves the right to black list the firm & forfeit its CDR.



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xxvii) Income tax or many other faces applicable shall be deducted at sources for the bill of successful tenders.

S. No.	Items	Configuration	Brand	Price
01.	LEDTV	50" Android, Full HD X-Reality Pro	Sony/ Samsung	
02.	LEDTV	48" X-Reality pro Full HD W/L inbuilt	Sony/ Samsung	
03.	LCD Projector	Number of pixels 2,359,296 (1024x768x3) pixel, Screen size 30" to 300" (0.76 m to 7.62 m) (measured diagonally), Contrast ratio (full white / full black) 3000:1, Lamp mode: High 3200	Sony / Sharp	
04.	Electric Blower	500 Watt	Standard	
05.	Vacuum Cleaner	<ul style="list-style-type: none"> • 2000 watts powerful motor • Cyclonic action spins dust and debris away from the filter so suction power remains strong • 6stage filtration • HEPA 12 filter • Translucent canister design • Compact • One touch 	Black & Decker / Torous	
06.	AC	a) 02 Ton Hot & Cold b) Copper pipe per running meter. (Standard) c) 06 KVA Voltage Stabilizer. (Standard) d) Out Door Stand. (Standard)	Mitsubishi	
07.	UPS	On-line ups 02 KVA up to Two Hrs. Backup with all accessories including iron Rack and batteries	APC/ TATA Libert	
08.	Camera	<u>DSLR</u> <ul style="list-style-type: none"> ➤ Sensor size 23.5x15.6 mm ➤ Shulter speed min – 30 sec ➤ Lesib Auto focus TTI Phase detection ➤ Image size 6000X4000 (Large) ➤ Image resolution 	Sony / Canon	

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09.	Desktop	All in one Desktop, Core-15, 04 GB Ram, 01 TB HDD, wireless keyboard mouse, Windows 10, with 22" Screen DVDRW	HP/Apple	
10.	Projector Screen	8X6 Motorized	Standard	
11.	Projector Screen	8X6 Normal	Standard	
12.	Audio System	<u>AHUJA</u> (i) XPA- 1500 DP Campact PA System (ii) AWM- 490 VHL Dual PA wireless Microphone (iii) AGN- 500 Microphone (iv) BMS – 101 Microphone Stand (v) ATS – 5 Microphone Stand	AHUJA or Any other Standard Quality Any Standard Quality (Nikon/Cannon/Sony etc)	
13.	Kindles (Book Readers)	<ul style="list-style-type: none">• Touchscreen display• no screen glare,• Good reads integration, Vocabulary Builder and Word Wise• Faster page turns-• Storage & Battery Back-up as per latest standards	Standard Quality	
14.	Scanner	<ul style="list-style-type: none">• 48-bit; 256 grey scale levels Flatbed• 4x6 inch photo in as fast as 10 seconds at 200-dpl resolution• Enhanced: UP to 19,200; Hardware: UP to 2400x4800; Optical: Up to dpi• 26,000 scan minimum life time	Brother/ HP/ Canon	

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		<ul style="list-style-type: none">• Scan size: 8.5x11.7 in (216x297 mm)• Memory: 8MB; Processor:30MHz• Image scaling: Win: 10 to 2400% in 1% increments		
15.	Installation & Commissioning including required cables/wires /switches etc.	AS per requirement	Standard Quality	

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