


Jammu and Kashmir Institute of Management, Public
Administration and Rural Development, Main Campus,
M.A. Road, Srinagar

Tender Notice

Sealed tenders affixed with Rs. 10/- (Rupees Ten only) are hereby invited by Director General, J&K IMPARD, Srinagar (Convener State level Purchase Committee) from reputed parties, experienced persons for running the Canteen/Hostel Mess at IMPA Main Campus, Srinagar. Tenders alongwith terms and conditions are available with Deputy Director, IMPARD Srinagar against non-refundable cash payment of Rs. 100/- (Rupees hundred) only from 15-01-2017 to 30-01-2017 during office hours. The tender documents alongwith specification and terms & conditions can also be downloaded from our official website jkimpa@yahoo.com for which the cost of tender documents in the shape of CDR of Rs. 100/- (Rupees hundred only non-refundable) shall have to be deposited at the time of submission of tender document. The tender accompanied with a CDR of Rs. 30,000/- (Rupees thirty thousand) only pledged to Deputy Director, IMPARD, M.A. Road, Srinagar should reach the office of the Deputy Director, J&K Institute of Management, Public Administration & Rural Development (IMPARD), M.A. Road, Srinagar on or before 28-02-2017 upto 3.00 p.m. The proposal must be submitted in two sealed envelopes of which one should be clearly marked as "Cover-A-Technical-pre Qualification Bid" and other sealed envelop should be clearly marked as "Cover-B Financial Bid". The tenders shall be opened on the same working day or any subsequent day in presence of tenderer who intend to be present. Further details can be had from the Deputy Director, IMPARD, Estates Officer, IMPARD during office hours.


Deputy Director
IMPARD, Srinagar

Dated: 12/01/2017
12/01/2017
12/01/2017
(S.D.R.)

No. IMPA/Pur/C-14/2015



Copy to the:-

1. Joint Director, IMPARD, Srinagar.
2. Joint Director, Information Department, Kashmir, Srinagar with the request to get the notice published in two leading newspapers of the valley to ensure wide publicity. The publisher is asked to send a copy of the newspaper to the Institute for record and reference.
3. FA/CAO, IMPARD.
4. System Administrator, IMPARD for information and n.a.
5. PA to DG J&K Director General, IMPARD.
6. Accounts Section, IMPARD.


**TERMS AND CONDITIONS OF TENDER NOTICE ISSUED BY DIRECTOR
IMPARD UNDER ENDORSEMENT No.: IMPA/Pur/C-1/II dated: -01-2017**

1. The Tenderer should be a registered supplier of IMPARD Jammu/Kashmir.
2. Registration Certificate with Tourism Department.
3. Registration Certificate with labour Department.
4. Copy of PAN Card.
5. No Objection & Satisfactory performance report if already working/worked with the department from competent authority.
6. Experience certificate.
7. Latest Sales Tax clearance certificate by the preceding year (VAT clearance).
8. No conditional Tender shall be accepted. The committee reserves right to accept or reject any tender/quotation without assigning any reason (s) thereof.
9. All Terms and condition of NIT shall also form part of supply order and agreement.
10. Only one rate against one item of standard quality should be quoted.
11. The successful Tenderer shall be responsible for execution of the contract in full and shall not in any case assign or sublet the approved items or part thereof to any other party. Suitable penalty upto 10% of the total value of the contract shall be imposed for any deviation from contractual obligation on merits of each besides forfeitures of Earnest Money deposits.
12. The successful Tenderer(s) shall have to execute an agreement on non-judicial paper of Rs. 100/- in the prescribed form incorporated Terms and conditions of the NIT and rate contract with the Purchasing Officer. They shall deposit Security in the shape of FDR/CDR from Nationalized Bank preferably J&K Bank Ltd. As deemed proper by the intending Officer in addition to CDR/FDR already submitted with the Tender. No interest will be paid for any deposit by the Department and the cost of stamps shall be paid by the supplier.
13. No representation regarding increase/decrease/withdrawal of rates already quoted in the tender shall be considered after the last date of receipt of tenders.
14. The contract sanctioning authority has right to terminate the contract at any time if deemed necessary in the interest of Government/Department/Institute.
15. It is the discretion of the contract sanctioning authority to allot the contract to one or more tenderers. The decision of the contract sanctioning authority is firm and final.
16. The bidder should be the State subject of Jammu and Kashmir State.
17. The cooking arrangements and maintenance of the Kitchen/Canteen shall be sole responsibility of the approved contractor and will be supervised by the Institution authority. In case of any fault or damage found during inspection a penalty to the suitable extent can be imposed on the contractor for such fault by the Head of the Institution concerned. The management



- shall on no account be responsible for any credit facility which the contractor may provide to any staff member/attendants/visitors who would otherwise be provided items against cash on approved rates.
18. Tender must be accompanied with CDR of Rs. 30,000/ (Rupees thirty thousand) only pledged in favour of Financial Advisor/Chief Accounts Officer (DDO) IMPA Srinagar, without which tender will not be entertained.
 19. The canteen shall remain open from 6 A.M. to 10 P.M.
 20. The approved contractor shall have to display permanently the approved rate list in the canteen (visible to all for the guidance of the consumers.
 21. The approved contractor shall be responsible for cutlery, crockery, New utensils, LPG with Gas ranges, Service Table, buffet system has to be provided/fixed by the approved firm at his own cost and shall run the canteen in the most hygienic condition failing which the contractor shall be dealt with strictly by the administration. In case the services are not found upto the mark, the management/administration shall have right to revoke the agreement and enforcing the contract to stop canteen forthwith and in such an eventuality the contractor is required to move his fixtures etc. within a week's time or otherwise he shall be forcibly evacuated. The canteen shall be subject to the provisions of the food adulteration act and also subject to the inspection of IMPARD authorities/administration.
 22. The contractor shall be responsible to provide Table service in the canteen and shall educate waiters etc. in the canteen for prompt service.
 23. The food and other allied articles should be fresh, hygienically prepared and served through the persons who are clean in all respects and wearing proper uniform.
 24. Approved contractor is bound to keep all items of good quality always available in canteen.
 25. The supplier shall have to abide by the standard Terms and conditions as laid down in J&K Financial Rules/Codes and the conditions as per NIT as well as rate contract.
 26. In case of any dispute/difference of doubts between the Purchasing Officer and the approved supplier, the orders of the Chairman, Rate Contract Committee, IMPARD shall be final.
 27. Jurisdictions for any Legal Proceedings shall be Hon'ble Courts at Srinagar.
 28. The contract fixed shall be valid for a period of 24 months from the date of issuance of approved rate contract or till such time the new rate contract for succeeding year is finalized/issued.
 29. Any other issue which may come up during the course of completion of contract shall be decided by the Rate Contract Committee, IMPARD, J&K, and their order(s) shall be final and binding upon the Purchase Officer and approved supplier..
 30. The performance of the contractor for running the canteen will be monitored strictly by the Canteen Monitoring Committee constituted for the purpose and in case there is any laxity in service or the quality of food/eatables is/are below standards, the allotment will be terminated.
 31. The tenderer should quote the rates for the items detailed in the Annexure 'A' of the tender notice.
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32. The cover-A-The **Technical bid**, shall comprise of the requisite experience certificate, valid TIN number and the CDR/Registration of Tourism Deptt, Labour Department, Municipality with Food Adulteration-Act.
33. The cover-B **The Financial bid**, shall comprises of the rates of the items and the items offered in the lunch packages of Rs.100 and Rs. 150/- per person per day.
34. The Financial Bids of only those firms shall be opened who qualify the Technical bids.
35. The tenders quoted on the name of other firms shall not be entertained and rejected without assigning any reason.
36. The allotment of canteen shall be decided on the basis of quality vis.a.vis the price quoted by the Tenderer.
37. The Institute reserves the right of rejecting any tender without assigning any reason thereof.



Signature of the Contractor

ANNEXURE 'A'

Annexure to Tender Notice No.:IMPA/Pur/C-14/2015 dated: -01-2017.

S.No.	Name of the items	
NON-VEGETARIAN ITEMS		
1.	Mutton Rogon Josh	(Per Plate with 4-pieces)
2.	Mutton Yakhni	(Per Plate with 4-pieces)
3.	Mutton Rista	(Per Plate with 4-pieces)
4.	Mutton Gushtaba	(Per Plate with 4-pieces)
5.	Mutton Mirchi Korma	(Per Plate with 6-pieces)
6.	Mutton Dhania Korma	(Per Plate with 6-pieces)
7.	Mutton Seekh Kabab Roasted/Fried	(Per Piece)
8.	Chicken Curry	(Per Plate with 4-pieces)
9.	Chicken Rogan Josh	(Per Plate with 4-pieces)
10.	Chicken Yakhni	(Per Plate with 4-pieces)
11.	Chicken Rista	(Per Plate with 4-pieces)
12.	Chicken Gustaba	(Per Plate with 4-pieces)
13.	Chicken Seekh Kabab Roasted/Fried	(Per Piece)
14.	Chicken Roasted	(Full)
15.	Chicken Fried	(Full)
16.	Chicken Kanti	(Per Plate)
17.	Mutton Tabak Maz	(Per Piece)
VEGETARIAN DISHES		
18.	Daal Fry	(Per Plate)
19.	Rajmash	(Per Plate)
20.	Mixed Vegetables	(Per Plate)
21.	Tomato Paneer	(Per Plate 4 Pieces)
22.	Dum Aloo	(Per Plate 4 Pieces)
23.	Daal Makhni	(Per Plate)
24.	Palak Paneer	(Per Plate)
25.	Kashmiri Hak (Saag)	(Per Plate)
26.	Nadru Yakhni	(Per Plate 4 Pieces)
RICE/NAN/SALADS/RAITA/SWEET DISH		
27.	Basmati Rice	(Per Plate)
28.	Nan	(Plain)
29.	Butter Nan	
30.	Salad	(Mixed)
31.	Raita Mix-Veg.	(Per Plate)
32.	Raita Boondi	(Per Plate)
33.	Gulab Jamun	(Per Plate 2 Pieces) Prepared in Dcsi Ghee
34.	Ras Malai	(Per Plate 2 Pieces)
35.	Fruit Cream	(Per Plate)
36.	Phirni/Halwa	(Per Plate)

BREAKFAST/SNAKCS/HOT COLD BEVERAGES

37.	Boiled Egg	(Per Piece)
38.	Omelet	(2-eggs)
39.	Fried Parantha	(Plain Per Piece)
40.	Fried Aloo Parantha	(Per Piece)
41.	Mooli Parantha	(Per Piece)
42.	Curd	(Per Plate 200 gm)
43.	Chocolate Pastry	(Per Piece)
44.	Pine Apple Pastry	(Per Piece)
45.	Baked Bun	(Per Piece)
46.	Hot Coffee	(Per Cup)
47.	Lemon Tea	(Per Cup)
48.	Kashmiri Kehwa	(Per Cup)
49.	Dip Tea	(Per Cup)
50.	Namkeen Tea	(Per Cup)
51.	Cake	(200 gms) without cream
52.	Sheermal	(Per Piece)
53.	Biscuits/Namkeen	(Sweet)
54.	Biscuits/Namkeen	(Salted)
55.	Namkeen Mixture with Nuts	
56.	Plain Milk	(Per Glass 250 ml)
57.	Milk with chocolate powder	(Per Glass 250 ml)
58.	Channa/Aloo Pori	(Per plate 2 pieces)
59.	Fresh Lemon Water	(Per Glass)
60.	Fresh Lemon Soda	(Per Glass)
61.	Cold Drink	(Per Bottle)
62.	Juice	(Per Bottle/per pack)
63.	Mineral Water	(1 litre/500ml & 250 ml)
64.	Tomato Soup	(Per Standard Bowl)
65.	Chicken Clear Soup	(Per Standard Bowl)
66.	Vegetable Soup	(Per Standard Bowl)
67.	Cream of Mushroom Soup	(Per Standard Bowl)

Handwritten signature and initials in the bottom left corner of the page.