




Jammu and Kashmir
Institute of Management, Public Administration & Rural Development
Main Campus, M. A. Road, Srinagar-190001.

**TENDER NOTICE FOR PRINTING OF NEWSLETTER, ANNUAL REPORT AND
BROUCHERS ETC.**

In view of poor response, fresh tenders affixed with Rs.10/- revenue stamp are invited from the reputed registered Printers/publishers having PAN/TIN number for **printing of IMPA News-letter (quarterly), Annual Report, and Brochures** etc. on GSM paper on need basis, as per the sample available in the office of the Administrative Officer, IMPARD, Srinagar. The tender should reach to this office within ten days from the date of publication of this Notice.

The Details of tender are available at IMPA website: jkimpa.nic.in and with Administrative Officer, IMPARD, Srinagar.


Deputy Director,
IMPARD, Srinagar.

No:IMP/A/Pur/P-33/17/1722.

Dated:28-07-2017

Copy to:

1. **Joint Director, Information Department, Kashmir, Srinagar, with the request to publish above notice in local dailies preferably Greater Kashmir and daily Aftab.**

Copy also to:

2. Director (Trainings) IMPARD, Srinagar.
3. FA/Chief Accounts Officer, IMPARD.
4. PS to VC & DG fkie of Vice Chairman & Director General, IMPARD.
5. Administrative officer, IMPARD, Srinagar.
6. System Administrator, IMPARD, with the directives to up-load the tender notice along with terms and conditions on IMPA website.
7. I/C Publication Section.

TERMS AND CONDITIONS

1. The successful tenderer shall have to execute an agreement with the institute for a period of one year from the date of acceptance of tender and the rates offered shall be valid for one year only;
2. Earnest money deposit of Rs.10,000/- in the shape of FDR/CDR pledged to the FA/CAO J&K, IMPARD, Srinagar shall be appended with the tender;
3. The successful tenderer shall be bound to supply/print required items in time (maximum 15 days in respect of newsletter & Annual Report and 3 days in respect of brochures) in accordance with the approved rates/specifications/quality and in case he fails to supply the same, the department reserves the right to blacklist the printer/publisher and forfeit its CDR;
4. The service tax, income tax or any other taxes applicable shall be deducted at source from the bills of successful tenderers. The Tenderer shall furnish the valid TIN/PAN No. along with the tender;
5. The Printer/publisher will be liable for action as warranted under rules in case any complaint is received by the Institute regarding any violation of any condition/term/specification approved for supply/printing of the Newsletter, Annual Report, and Broachers etc. during the contract period;
6. In case the printer/publisher fails to arrange the supply to the Institute on the terms and conditions laid down in this tender, the printer/publisher shall be blacklisted and the security deposit forfeited;
7. During the period of Rate Contract the printer/publisher shall reduce the rates if there is any reduction in the rates of raw material. However, there shall be no increase in rates during the currency of the contract;
8. The security deposit of the printer/publisher shall be released only after successful completion of the contract on expiry of the contractual period provided that there is no complaint received from any indenting department about the violation of the contractual terms and conditions;
9. If any dispute arises between the contractor and the intending department in respect of this rate contract or any matter related to it, the same shall be referred to any officer of the Government as may be nominated by the VC & DG, IMPARD whose order shall be final and binding on both the parties;
10. In case of any legal proceedings, the Courts of J&K at Srinagar shall have the jurisdiction;
11. The unit rate must not under any circumstances be altered and the rates must be entered in words as well as in figures. Alteration/addition, if any, must be properly initialled and cello taped, and no increase shall be accepted during the period on rate contract;

12. The tenderer shall be deemed to have carefully examined the condition, specifications, size, make etc. of the material goods to be supplied. If he shall have any doubt as to the meaning of any portion of these conditions or of the specifications, size etc. he shall before filling the tender, refer to the department directly and seek clarification;
13. The rates quoted must be F.O.R destination for IMPARD, Srinagar and shall include all charges/expenses/taxes/freight etc. the tenderer shall be responsible for proper packing so as to avoid any damage during the transportation and delivery of the material in good conditions. No extra cost on such account shall be admissible;
14. The contract of supply can be repudiated at any time if the supplies are not made to the satisfaction of J&K IMPARD;
15. Advance payment will not be made under any circumstances;
16. The validity period and the delivery period can be extended if mutually agreed to not beyond 3 months at a time subject to maximum by one year;
17. Any other terms and conditions in terms of book of financial code volume I shall be applicable any time;



Deputy Director
IMPARD, Srinagar