



**J&K Institute of Management, Public Administration & Rural Development,
IMPARD, Srinagar/Jammu**

Training Calendar for the year 2021-22

S.No.	Programme Title	Date	Durati on	Venue	Target Group	Course Coordinator	Centre of Excellence
1.	Orientation Training on GPDP	April, 05-08,2021	4 days	IMPARD Srinagar	Panchayat Inspector, Panchayat Secretaries & Technical Assistants from Rural Development Department	Dr. M. Ashraf Dar	RD & PR (SIRD)
2.	Financial Management in Higher Education Department	April, 05-09,2021	5 days	IMPARD Jammu	Principles from Higher Education Department	Dr. Neena Balla	ID&UA (ATI)
3.	Office Management & Financial Discipline	April, 05-09,2021	5 days	IMPARD Jammu	Section Officer and Assistant Accounts Officers form various Govt. Departments	Ms. Manju Kapoor	ID&UA (ATI)
4.	Ethics and Values in Public Governance	April 05-07,2021	3 days	IMPARD Srinagar	Senior Level & Middle Level Officers from the departments of Revenue, Police, Social Welfare & Rural Development etc.	Dr. J. A. Jabeen	SJ (ATI)
5.	Management of Agriculture Landscape and Forests for Sustainable Food Security in J&K	April 05-08,2021	4 days	IMPARD Srinagar	Forests, Agriculture ,Revenue, Horticulture, Drug and Food Control Organizations etc.	Dr. Bilal A. Bhat	SJ (ATI)
6.	Behavioral Modification for Sanitation Practices	April, 19-22,2021	4 days	IMPARD Srinagar	Middle Level Officers of School Education Department, Tourism Department, TDC, SMC, ULB's.	Dr. Samia Jabeen	ID & UA (ATI)
7.	Formulation of Detailed Project Reports for City Development	April, 19,20 & 22,2021	3 days	IMPARD Srinagar	Senior and Middle Level Officers from SDA,SMC,ULB's Town Planning J&K Housing Board, ERA, R&B, PWD & PDC	Dr. Humera Yaqoob	ID & UA (ATI)
8.	Gender and Child Budgeting	April,	3 days	IMPARD	Senior Level Officers of different	Dr. Shafia Wani	RD & PR

	for GPDP	19,20 & 22,2021		Srinagar	departments.		(SIRD)
9.	Service Rules and Regulations Government in Government	April,19-23,2021	5 days	IMPARD Srinagar	Senior Stenographers, Jr. Scale Stenographers, Head Assistants & Key Punch Operators (Department of Employment)		GG & AR (ATI) Sponsored by Department of Employment
10.	School Safety Plan Aimed Covid-19 Pandemic	April 26-30,2021	5 days	IMPARD Srinagar	Principals/Headmasters/PEL's/PEM's and School Administrators of the Education Department	Dr. G. M. Dar	DM&ES (ATI)
11.	Orientation Course for Gram Rozgar Savaks	April 26-30,2021	5 days	IMPARD Srinagar	Rural Development Department	Dr .B. A. Kumar	RD & PR (SIRD)
12.	Financial Management for Rural Health Programmes	April, 26-28,2021	3 days	IMPARD Jammu	District and Block Accounts Managers from NHM	Dr Ruchi Gupta	RD&PR (SIRD)
13.	Office Management for Section Officers	April 26-30,2021	5 days	IMPARD Srinagar	Section Officers & Head Assistants from the Departments of Agriculture, Horticulture, School Education & Health	Ms. Nighat Amin	GG & AR (ATI)
14.	ICT Initiatives in Revenue Department	April, 26-28,2021	3 days	IMPARD Srinagar	Revenue Department	Er. S. N. Buchh	GG & AR (ATI)
15.	Management of Conflict in Organization	May, 03-05,2021	3 days	IMPARD Srinagar	Various Government Departments of Jammu & Kashmir	Dr. Samia Jabeen	ID & UA (ATI)
16.	Orientation Training on GPDP	May,03-06,2021	4 days	IMPARD Srinagar	Panchayat Inspector, Panchayat Secretaries & Technical Assistants from Rural Development Department.	Dr. M. Ashraf Dar	RD & PR (SIRD)
17.	Public Relations Skills for CAPD Employees	May,03-05,2021	3 days	IMPARD Srinagar	Dy. Directors, Assistant Directors & Field Inspectors of CAPD,J&K	Dr. Ruquaya Amin	GG & AR (ATI)

18.	ToT on Mensuratal Hygiene Management	May,03-05,2021	3 days	IMPARD Srinagar	Women Officers/Officials from Social Welfare, Education & Health Department and NGO	Dr. Shafia Wani	RD & PR (SIRD)
19.	Office Management	May,03-05,2021	3 days	IMPARD Jammu	Officials from JKBOSE	Dr. Jyoti Sadhu	RD & PR (SIRD)
20.	Role and Responsibilities of DDOs in Health Department	May,03-05,2021	3 days	IMPARD Jammu	Medical Officers from Health and ISM Department	Ms. Manju Kapoor	ID&UA (ATI)
21.	Flood Risk Mitigation with special reference to Urban Flooding	May,17-21,2021	5 days	IMPARD Srinagar	Engineers from I & FC, PWD, Municipalities & Revenue Department.	Dr. G. M. Dar	DM & ES (ATI)
22.	Career Counseling & Employment Opportunities	May,17-21,2021	5 days	IMPARD Srinagar	Assistant Director, Career Counseling Officers, Employment Officers (Department of Employment)	Dr. S. K. Islam	GG & AR (ATI) Sponsored by Department of Employment
23.	Sensitization Programme on the Recommendations of 2 nd ARC.	May,17-19,2021	3 days	IMPARD Srinagar	District Level Officers of J&K Government	Dr. Ruquaya Amin	GG & AR (ATI)
24.	Induction Training for Elected Representatives of DDOCs	May,17-19,2021	3 days	IMPARD Jammu	Elected Representatives from DDCs	Dr. Jyoti Sadhu	RD&PR (SIRD)
25.	Gender & Gender Budgeting	May,18-20,2021	3 days	IMPARD Srinagar	District Level Officers from different Departments	Dr. J. A. Jabeen	SJ (ATI)
26.	Combating Corruption in Administration	May,18-20,2021	3 days	IMPARD Srinagar	Officers especially the Vigilance Officers from all Departments and J&K Police	Dr. Humera Yaqoob	GG & AR (ATI)
27.	Solid and Liquid Waste Management in Rural Areas	May,18-21,2021	4 days	IMPARD Jammu	Chair Persons from DDCs, BDCs, Sarpanchs BDOs & Field Functionaries	Dr. Ruchi Gupta	RD&PR (SIRD)

					from RDD		
28.	Innovative Approaches for Sustainable Livelihood	May, 24, 25 & 27, 2021	3 days	IMPARD Srinagar	Rural Development, Sericulture, Horticulture, Agriculture & Handicrafts Department.	Dr. B. A. Kumar	RD & PR (SIRD)
29.	e-Initiatives in Rural Development Department	May,24,25,27 & 28,2021	4 days	IMPARD Srinagar	Rural Development Department	Er. S. N. Buchh	GG & AR (ATI)
30.	Workshop on Children's Rights & Child Protection in J&K	May,24,25 & 27, 2021	3 days	IMPARD Srinagar	Officers and Officials from Departments of School Education, Labour, Social Welfare NGO's etc.	Bilal Ahmad Bhat	SJ (ATI)
31.	Book Keeping and Accountancy in Rural Development Schemes	May,31- June,11,2021	2 Weeks	IMPARD Srinagar	Panchayat Accounts Assistants	Dr. M. Ashraf Dar	RD & PR (SIRD)
32.	Service Rules & Regulations in Government	May,31- June,04,2021	5 days	IMPARD Srinagar	Senior Stenographers, Jr. Stenographers, Head Assistants & Key Punch Operators (Department of Employment)	Dr. S. K. Islam	GG & AR (ATI) Sponsored by Department of Employment
33.	Secretariat Assistants Training Course (SATC) for Sr. Assistants	May- June, 2021	50 days	IMPARD Srinagar	Senior Assistant from various Government Departments	Dr. Ruquaya Amin	GG & AR (ATI)
34.	Foundation Course for Jr. Assistants	May – June 2021	50 days	IMPARD Srinagar	Junior Assistant for various Government Departments	Ms. Nighat Amin	GG & AR (ATI)
35.	Secretariat Assistants Training Course (SATC) for Sr. Assistants	May- June, 2021	50 days	IMPARD Jammu	Senior Assistant from various Government Departments	Ms. Jyoti sadhu	RD & PR (ATI)
36.	Foundation Course for Jr. Assistants	May – June 2021	50 days	IMPARD Jammu	Junior Assistant for various Government Departments	Ms. Jyoti sadhu	RD & PR (ATI)
37.	Good Governance in Gram Panchayats	June 01-04, 2021	4 days	IMPARD Jammu	Elected Representatives & Official Functionaries at GP Level	Dr. Ruchi Gupta	RD & PR (SIRD)
38.	Employees Conduct & Discipline a per Government Rules and Regulations	June,01-03,2021	3 days	IMPARD Srinagar	Sr. Assistants, Jr. Assistants from the departments of Revenue, Floriculture, Fisheries, State Taxes &	Ms. Nighat Amin	GG & AR (ATI)

					Legal Metrology		
39.	Best Practices in Implementation of RTI Act.	June,07-09,2021	3 days	IMPARD Srinagar	Central Assistant Public Information Officers & 1 st Appellate Authorities of various departments.	Dr. J. A.Jabeen	SJ (ATI)
40.	Climate Change Adaptation & Disaster Mitigation	June,07-11,2021	5 days	IMPARD Srinagar	Officers of Agriculture, Forest	Dr. G. M. Dar	DM & ES (ATI)
41.	Service Rules and Regulation in Government	June,07-11,2021	5 days	IMPARD Jammu	Senior and Jr. Stenographers, Head Assistants and Key Punch Operator (Department of Employment)	Ms. Manju Kapoor	ID&UA (ATI) Sponsored by Department of Employment
42.	Management of SBM (ODF Plus)	June,07-11,2021	5 days	IMPARD Srinagar	Middle Level Officers of Department of Rural Sanitation and Rural Dev.	Dr. Shafia Wani	RD & PR (SIRD)
43.	Rural Transformation through Development Administration	June,14-17,2021	4 days	IMPARD Srinagar	Social Welfare, Horticulture & Rural Development etc.	Dr. B. A. Kumar	RD & PR (SIRD)
44.	Stress Management for Women Employees	June,14-17,2021	4 days	IMPARD Srinagar	Social Welfare, Agriculture, WDC, HDC, Education & Police	Dr. Samia Jabeen	ID & UA (ATI)
45.	Orientation Training for Food Safety Officers	June,14-17,2021	4 days	IMPARD Srinagar	Senior and Middle Level Officers from Food Safety Organization, Agriculture, Horticulture, Animal Husbandry and Private Food Business Operators.	Dr. Humera Yaqoob	ID & UA (ATI)
46.	Induction Training for Elected Representatives of DDCs	June 15-17, 2021	3 days	IMPARD Jammu	ER's of DDCs	Dr. Jyoti Sadhu	RD&PR (SIRD)
47.	e-Agriculture	June,21-23,2021	3 days	IMPARD Srinagar	Agriculture Department	Er. S. N. Buchh	GG & AR (ATI)

48.	Secretariat Procedures	June,21-24,2021	4 days	IMPARD Srinagar	Jr. Assistants, Sr. Assistants & Head Assistants from Estate, Industries & Commerce, Labour & Employment, Animal Husbandry & Sheep Husbandry	Ms. Nighat Amin	GG & AR (ATI)
49.	Planning and Management of Samagra Shiksha in J&K	June,28- July,02,2021	5 days	IMPARD Srinagar	Officers & Teachers from department of School Education	Dr. Bilal A. Bhat	SJ (ATI)
50.	Book Keeping and Accountancy in Rural Development Schemes	June,28- July,09,2021	2 Weeks	IMPARD Srinagar	Panchayat Accounts Assistants	Dr. M. Ashraf Dar	RD & PR (SIRD)
51.	Service Rules & Regulations in Government	June,28- July,02,2021	5 days	IMPARD Srinagar	Senior Stenographers, Jr. Stenographers, Head Assistants & Key Punch Operators (Department of Employment)	Dr. S. K. Islam	GG & AR (ATI) Sponsored by Department of Employment
52.	Financial Management for Higher Education Department	June,28- July,02,2021	5 days	IMPARD Jammu	Principals from Higher Education Department	Dr. Neena Balla	ID&UA (ATI)
53.	Post Disaster Reconstruction & Rehabilitation	July,05-07,2021	3 days	IMPARD Srinagar	ACR's Tehsildar's Naib Tehsildar's Development Functionaries, ADC's/ACD's Engineers, SMC & SDA/JMC & JDA	Dr.G.M. Dar	DM & ES (ATI)
54.	Gender and Child Budgeting for GPDP	July,05-07,2021	3 days	IMPARD Srinagar	Senior Level Officer of different departments	Dr. Shafia Wani	RD & PR (SIRD)
55.	Office Discipline and Conduct Rules for Government Employees	July,05-08,2021	4 days	IMPARD Jammu	Officers from various Government Departments of J&K	Ms. Manju Kapoor	ID&UA (ATI)
56.	Financial Management for Higher Education	July,05-09,2021	5 days	IMPARD Jammu	Principals from Higher Education Department	Dr. Neena Balla	ID&UA (ATI)

	Departments						
57.	Civil Service Rules	July,05-08,2021	3 days	IMPARD Srinagar	Head Assistants, Sr. Assistants, Jr. Assistants from SMC,SDA, Hospitality & Protocol	Ms. Nighat Amin	GG & AR (ATI)
58.	Management of Adolescence Problems in Government Educational Institutions	July,12-14, 2021	3 days	IMPARD Srinagar	Department of School Education	Dr. Samia Jabeen	ID & UA (ATI)
59.	Accountability & Transparency Tools in Government	July,12-14, 2021	3 days	IMPARD Srinagar	Middle Level Officials from different Departments of J&K Government	Dr. Ruquaya Amin	GG & AR (ATI)
60.	Institutional Arrangements for Protection of Women against Domestic Violence	July,12-14, 2021	3 days	IMPARD Srinagar	Officers from the Departments of Social Welfare, WDC, State Commission for Women, Law & concerned NGO's	Dr. J. A. Jabeen	SJ (ATI)
61.	Formulation of Detailed Project Reports for City Development	July,12-14, 2021	3 days	IMPARD Srinagar	Senior & Middle Level Officers from SDA, SMC, ULB, Town Planning J&K Housing Board, ERA,R&B,PWD,PDC	Dr. Humera Yaqoob	ID&UA (ATI)
62.	Induction Training for Elected Representatives of DDCs	July 13-15,2021	3 days	IMPARD Jammu	ER's of DDCs	Dr. Jyoti Sadhu	RD&PR (SIRD)
63.	Innovations in Rural Educations	July 14-16, 2021	03 days	IMPARD Jammu	Principals from HSSs and Head Masters	Dr. Ruchi Gupta	RD &PR (SIRD)
64.	Geo-spatial Technologies in Rural Development Programmes	July, 26-28,2021	3 days	IMPARD Srinagar	Rural Development Department	Dr. B. A .Kumar	RD & PR (SIRD)
65.	Digital India Mission	July, 26-28,2021	3 days	IMPARD Srinagar	Sericulture, Horticulture & Handicrafts	Er.S.N.Buchh	GG & AR (ATI)
66.	Affirmative Action for the development of SC's ST'c and OBC's in J&K	July, 26-28,2021	3 days	IMPARD Srinagar	Officers/officials of Directorate of Tribal Affairs SC's ST's and other backward classes , Development Corporation, J&K State Advisory Board for the welfare and	Dr.Bilal A.Bhat	SJ (ATI)

					Development of SC's ST's and OBC's		
67.	Skilling Rural Youth under National Skill Development Mission	August,02-04,2021	3 days	IMPARD Srinagar	Department of Higher Education, Rural Development & Technical Education	M. Ashraf Dar	RD & PR (SIRD)
68.	Conduct of Surveys and Data Analysis	August,02-05,2021	4 days	IMPARD Srinagar	Assistant Director, Career Counseling Officers, Employment Officers (Department of Employment)	Dr. S. K. Islam	GG & AR (ATI) Sponsored by Department of Employment
69.	Life Style Skills	August,02-06,2021	5 days	IMPARD Srinagar	Engineers/Officers of various Government Departments like J&K Housing Board, PDD, PHE, PWD, Municipality J&K Tourism, Education Agriculture, Horticulture etc.	Dr. Samia Jabeen	ID&UA (ATI)
70.	Supervisory Role and Responsibility of Officers	August,02-04,2021	3 days	IMPARD Srinagar	Middle Level Officers of different departments of Government	Dr. Ruquaya Amin	GG & AR (ATI)
71.	Community Based Disaster Management in Gram Panchayat	August,02-04,2021	3 days	IMPARD Jammu	Official and Elected Representatives from PRIs	Dr. Ruchi Gupta	RD&PR (SIRD)
72.	Secretariat Assistant Training Course for ULB's	w. e. f August,02,2021	40 days	IMPARD Srinagar	In-charge Sr. Assistants/Head Assistants of Urban Local Bodies.	Ms.Nighat Amin	GG & AR (ATI)
73.	Urban Solid Waste Management and Disposal	August,02-04,2021	3 days	IMPARD Jammu	Middle Level Officers from Municipality, Health and Sanitation, UEED and Town Planning	Ms. Manju Kapoor	ID&UA (ATI)

74.	Participatory Administration and Collective Decision Making.	August,09-12,2021	4 days	IMPARD Srinagar	Labour and Employment, Agriculture, Horticulture, Animal Husbandry & Tourism	Dr.J.A.Jabeen	SJ (ATI)
75.	Development of SMART Cities	August,09-11,2021	3 days	IMPARD Srinagar	Senior & Middle Level Officers from SMC,ULB's SDA Town Planning & PWD (R&B)	Dr. Humera Yaqoob	ID&UA (ATI)
76.	Disaster Preparedness with special reference to Flash Floods and Landslides	August,09-11,2021	3 days	IMPARD Srinagar	Engineers of I&FC, PWD, Traffic Police, BRO CAPD, Revenue Officers, Health UEED,SMC/JMC etc	Dr. G .M. Dar	DM & ES (ATI)
77.	Mobilization of Voluntary Organization for Rural Development	August,09-11,2021	3 days	IMPARD Srinagar	Front-line workers and Middle Level Officers of Rural Development	Dr. Shafia Wani	RD & PR (SIRD)
78.	Induction Training for Elected Representatives of DDC's	Aug. 09-11,2021	3 days	IMPARD Jammu	ER's of DDCs	Dr. Jyoti Sadhu	RD&PR (SIRD)
79.	GFR 2017 with Reference to Financial Powers	Aug. 09-12, 2021	4 days	IMPARD Jammu	DDOs, of Health Technical Education, SIE, DIET, Agriculture, Sericulture etc.	Dr. Neena Balla	ID&UA (ATI)
80.	Water Conservation in Rural Areas	August,16-18,2021	3 days	IMPARD Srinagar	Rural Development Department	B. A. Kumar	RD & PR (SIRD)
81.	e-Initiatives in Social Welfare Department	August,23-26,2021	4 days	IMPARD Srinagar	Social Welfare Department	Er.S.N.Buchh	GG & AR (ATI)
82.	Implementation of Integrated Child Development Services Scheme in J&K	August,23-26,2021	4 days	IMPARD Srinagar	Officers/Officials of ICDS, Social Welfare etc.	Dr.Bilal A.Bhat	SJ (ATI)
83.	Conduct of Survey's and Data Analysis	August, 31- Sept. 03,2021	4 days	IMPARD Srinagar	Assistant Director, Career Counseling Officers, Employment Officers (Department of Employment)	Dr. S. K. Islam	GG & AR (ATI) Sponsored by Department of Employment

84.	Secretariat Assistants Training Course (SATC) for Sr. Assistants	August-September 2021	50 days	IMPARD Srinagar	Senior Assistant from various Government Departments	Dr. Ruquaya Amin	GG & AR (ATI)
85.	Foundation Course for Jr. Assistants	August-September 2021	50 days	IMPARD Srinagar	Junior Assistant for various Government Departments	Ms. Nighat Amin	GG & AR (ATI)
86.	GFR 2017 with Reference to Financial Powers	Aug.31-03 Sept. 2021	4 days	IMPARD Jammu	Officers from Handicrafts, CAPD, Sports Authority Youth Service and Sports, PHE, PWD, PDD.	Dr. Neena Balla	ID&UA (ATI)
87.	Secretariat Assistants Training Course (SATC) for Sr. Assistants	August-September 2021	50 days	IMPARD Jammu	Senior Assistant from various Government Departments	Ms. Jyoti Sadhu	RD & PR
88.	Foundation Course for Jr. Assistants	August-September 2021	50 days	IMPARD Jammu	Junior Assistant for various Government Departments	Ms. Jyoti sadhu	RD & PR
89.	Two Days Orientation Workshop on 15 th FC & its conversions	Sept, 01-02, 2021	2day	IMPARD Srinagar	ACD's/DPO's/ADP's/DIO's and Ex Ers of Baramulla, Kupwara, Bandipora, Ganderbal & Shopian	M. Ashraf Dar	RD & PR (SIRD)
90.	Managerial Skills for Non-Managers	Sept, 01-03,2021	3 days	IMPARD Srinagar	Middle level officers of Engineering of different Departments of J&K	Dr. Samia Jabeen	ID&UA (ATI)
91.	Promoting e-Governance	Sept, 01-03,2021	3 days	IMPARD Srinagar	Officials of All the departments of J&K	Dr. Ruquaya Amin	GG & AR (ATI)
92.	Community participation for Sustainable development	Sept, 06-09,2021	4 days	IMPARD Srinagar	Officers/Officials for departments of Rural Development, Education and Social Welfare etc.	Dr.J.A.Jabeen	SJ (ATI)
93.	Disaster Preparedness with Special Reference to Earthquake	Sept,, 06-09,2021	4 days	IMPARD Srinagar	Engineers from PWD, Officers from Health, CAPD, PDD, F&ES, SDRF etc.	Dr. G .M. Dar	DM & ES (ATI)
94.	Management of Mental Well Being during COVID-19 Pandemic	Sept.06-08,2021	3 days	IMPARD Jammu	Officers from RDD	Dr. Ruchi Gupta	RD & PR (SIRD)
95.	Role and Responsibilities of	Sept.06-09,2021	4 days	IMPARD	ZEOS, Principles and Head Masters	Ms. Manjo	ID&UA

	DDO's for Education Department			Jammu	from Education Department	Kapoor	(ATI)
96.	Induction Training for Representatives of DDC's	Sept.13-15,2021	3 days	IMPARD Jammu	Elected Representatives from DDC's	Dr. Jyoti Sadhu	RD&PR (SIRD)
97.	ToT on Mensuratal Hygiene Management	Sept, 13-15, 2021	3 days	IMPARD Srinagar	Women Officers/Officials from Social Welfare, Education & Health Department and NGO's	Dr. Shafia Wani	RD & PR (SIRD)
98.	Project Formulation & Appraisal for Micro Enterprises	Sept, 13-15, 2021	3 days	IMPARD Srinagar	Rural Development and Line Departments	Dr. B. A .Kumar	RD & PR (SIRD)
99.	Service Rules and Regulation in Government	Sept.,13-17,2021	5 days	IMPARD Jammu	Senior and Jr. Stenographers, Head Assistants and Key Punch Operator (Department of Employment)	Dr. Neena Balla	ID&UA (ATI) Sponsored by Department of Employment
100.	Social Welfare Administration	Sept, 20-22, 2021	3 days	IMPARD Srinagar	Officers/Officials of ICDS, Social Welfare etc.	Dr. Bilal A. Bhat	SJ (ATI)
101.	e-Panchayat Enterprise Suite	Sept, 20-22, 2021	3 days	IMPARD Srinagar	Rural Development Department	Er. S. N.Buch	GG & AR (ATI)
102.	Solid Waste Management & Disposal	Sept,20-24, 2021	5 days	IMPARD Srinagar	Senior & Middle level Officers from SMC, SDA, ULB, LAWDA, Pollution Control Board, UEED, Tourism, JK TDC, Health, Hospitality & Town Planning	Dr. Humera Yaqoob	ID & UA (ATI)
103.	Participatory Rural Appraisal & rapid Rural Appraisal for BDO's	September, 28-October,1 st , 2021	4 days	IMPARD Srinagar	Officers and Officials from Rural Development, Agriculture, Horticulture & Social Welfare Departments	Dr. M. Ashraf Dar	RD & PR (SIRD)
104.	Communication Skills and Community Mobilization	Sept, 29-Oct, 1 st ,2021	3 days	IMPARD Srinagar	Assistant Director, Career Counseling Officers, Employment Officers	Dr. S. K. Islam	GG & AR (ATI)

					(Department of Employment)		Sponsored by Department of Employment
105.	Soft Skills Competencies for Government Functionaries	Sept 27-Oct,1 st ,2021	5 days	IMPARD Srinagar	Middle Level Officers for various Govt. Departments	Dr. Samia Jabeen	ID & UA (ATI)
106.	Role of PRI's in Disaster Management	Oct, 04-07,2021	4 days	IMPARD Jammu	Elected Representatives from PRI's	Dr. Ruchi Gupta	RD&PR (SIRD)
107.	Career Counseling and Employment opportunities	Oct. 04-08, 2021	5 days	IMPARD Jammu	Assistant Directors Career Counseling officers and Employment Officers from (Department of Employment)	Ms. Manjo Kapoor	ID&UA (ATI) Sponsored by Department of Employment
108.	Financial Accounting in Government	Oct. 04-15, 2021	10 days	IMPARD Jammu	Sr. and Jr. Stenographers, Head Assistants, key punch Operators from (Department of Employment)	Dr. Neena Balla	ID&UA (ATI) Sponsored by Department of Employment
109.	Human Relations at Work Places	October 05-07,2021	3 days	IMPARD Srinagar	Different Level of Officials of J&K Government	Dr. Ruquaya Amin	GG & AR (ATI)
110.	Inter Departmental Convergence for GPDP	October, 05-08,2021	4 days	IMPARD Srinagar	Cutting edge & Middle Level Managers from different Line	Dr. Shafia Wani	RD & PR (SIRD)
111.	e-Hospital	October, 05-08,2021	4 days	IMPARD Srinagar	Health Department	Er.S.N.Buch	GG & AR (ATI)
112.	Sexual Harassment of Women at Workplace	October 11-13, 2021	3 days	IMPARD Srinagar	Officers from the Departments of Forest, Engineering, Social Welfare, Industries & Commerce, Education etc.	Dr. J. A. Jabeen	SJ (ATI)

113.	Mainstreaming Disaster Management	October 11-13, 2021	3 days	IMPARD Srinagar	Officers from Education, PWD, Rural Development, Planning & Development, Health etc	Dr. G. M. Dar	DM & ES (ATI)
114.	Innovative Approaches for Sustainable Livelihood	October 11-13, 2021	3 days	IMPARD Srinagar	Rural Development & Line Departments	Dr. B .A. Kumar	RD & PR (SIRD)
115.	Communication Skills and Community Mobilization	Oct.25-27, 2021	3 days	IMPARD Jammu	Assistant Directors Career Counseling officers and Employment Officers from (Department of Employment)	Dr. Jyoti Sadhu	RD&PR (ATI) Sponsored by Department of Employment
116.	Food Security in J&K Role of NFSA	October 27-29,2021	3 days	IMPARD Srinagar	Officers /Officials of different departments including CAPD, Agriculture, Revenue, Horticulture, Drug & Food Control Organization	Dr. Bilal A. Bhat	SJ (ATI)
117.	Development of SMART Cities	October 27-29,2021	3 days	IMPARD Srinagar	Senior & Middle Level Officers from SMC,ULB's SDA Town Planning & PWD (R&B)	Dr. Humera Yaqoob	ID & UA (ATI)
118.	Communication Skills & Community Mobilizations	November 01-03,2021	3 days	IMPARD Srinagar	Assistant Director, Career Counseling Officers, Employment Officers (Department of Employment)	Dr. S. K. Islam	GG & AR (ATI) Sponsored by Department of Employment
119.	Team Building	November 01-03,2021	3 days	IMPARD Srinagar	Officials from CAPD,SMC,PHE,PWD, PDD and Education Department	Dr. Samia Jabeen	ID & UA (ATI)
120.	Orientation Course for DVO's	Nov,01-03,2021	3 days	IMPARD Srinagar	DVO's of various Departments of J&K	Dr. Ruquaya Amin	GG & AR (ATI)

121.	Workshop on Drug Abuse-Prevention	November 08-10,2021	3 days	IMPARD Srinagar	Officers/Officials from Department of Police, School Education, Health etc. & the Representatives of NGO's.	Dr. J. A. Jabeen	SJ (ATI)
122.	e- Housing	November 08-10,2021	3 days	IMPARD Srinagar	Rural Development Department	Er. S. N. Buch	GG & AR (ATI)
123.	Career Counseling and Employment opportunities	November 08-12, 2021	5 days	IMPARD Jammu	Assistant Directors Career Counseling officers and Employment Officers from (Department of Employment)	Dr. Neena Balla	ID & UA (ATI) Sponsored by Department of Employment
124.	Skill Development Entrepreneurship Development Programmes for Rural Youth	Nov.09-11,2021	3 days	IMPARD Jammu	Elected Representatives from Rural Development Department & NGO's.	Dr. Ruchi Gupta	RD&PR (SIRD)
125.	Orientation Training for BDO's	November 15-17,2021	3 days	IMPARD Srinagar	BDO's of Rural Development	Dr. Shafia Wani	RD & PR (SIRD)
126.	Implementation of New Education Policy in J&K	November 15-18,2021	4 days	IMPARD Srinagar	Officers/Officials of Directorate of Tribal Affairs SC,ST & OBC Development Corporation, Social Welfare Department etc.	Dr. Bilal A. Bhat	SJ (ATI)
127.	Purchase Management in Govt. and e-Tendering	November 15-18,2021	4 days	IMPARD Jammu	ZEO's, Headmaster and officers from various Engineering Departments	Ms. Manju Kapoor	ID & UA (ATI)
128.	Bio-Medical Waste Management	November 22-24,2021	3 days	IMPARD Srinagar	Senior & Middle Level Officers from various Government Departments like Health, Private Hospitals, GMC & the associated Hospitals ULB,SMC & Pollution Control Board	Dr. Humera Yaqoob	ID & UA (ATI)

129.	Disaster Resistant Constructions in Hill Areas	November 22-24,2021	3 days	IMPARD Srinagar	Officers of Engineering Departments, Rural Development & Revenue	Dr. G. M. Dar	DM & ES (ATI)
130.	Sustainable Development Goals and Gram Panchayats	November 22-24,2021	3 days	IMPARD Srinagar	Rural Development and Floriculture Departments	Dr. B. A. Kumar	RD & PR (SIRD)
131.	Swachh Bharat Abhiyan in Urban Areas	November 24-26,2021	3 days	IMPARD Jammu	Officers from PHE, Health, JMC, JDA and Education	Dr. Neena Bhalla	ID & UA (ATI)
132.	2 days Orientation Workshop on 15 th FC and its convergence	November 29-30,2021	2 days	IMPARD Srinagar	BDO's/Panchayat Inspectors, Panchayat Secretaries, Block MIS Assistants Technical Assistants, Assistant Engineers of CD Blocks of Baramula, Kupwara, Bandipora, Ganderbal & Shopian	Dr. M. Ashraf Dar	RD & PR (SIRD)
133.	Civil Service Rules	Nov,30-Dec,03,2021	4 days	IMPARD Srinagar	Head Assistant, Senior Assistants & Junior Assistants of SMC, SDA, Hospitality & Protocol & Information	Ms. Nighat Amin	GG & AR (ATI)
134.	Time Management	Dec, 01-03,2021	3 days	IMPARD Srinagar	Middle Level Officers/Officials of various Government Departments	Dr. Samia Jabeen	ID & UA (ATI)
135.	Financial Accounting in Government	Dec, 01-14,2021	10 days	IMPARD Srinagar	Senior Stenographers, Jr. Stenographers, Head Assistants & Key Punch Operators (Department of Employment)	Dr. S. K. Islam	GG & AR (ATI) Sponsored by Department of Employment
136.	Decision Making Skills	Dec,06-08,2021	3 days	IMPARD Srinagar	District Level Officers of different Departments.	Dr. Ruquaya Amin	GG & AR (ATI)
137.	Implementation of New Education Policy in J&K	Dec,06-09,2021	4 days	IMPARD Srinagar	Officers/Officials of Directorate of Tribal Affairs SC,ST & OBC Development Corporation, Social Welfare Department etc.	Dr. Bilal A. Bhat	SJ (ATI)

138.	Solid & Liquid Waste Management in Rural Areas	Dec,06-10,2021	5 days	IMPARD Srinagar	Middle Level Officers of Department of Rural Sanitation & Rural Development	Dr. Shafia Wani	RD & PR (SIRD)
139.	Workshop on e-Procurement and GeM	Dec,08-10,2021	3 days	IMPARD Jammu	DDO's from various Engineering Department	Ms. Manju Kapoor	ID & UA (ATI)
140.	e-Gram-Swaraj	Dec,08-10,2021	3 days	IMPARD Jammu	Officials from RDD	Dr. Ruchi Gupta	RD&PR (SIRD)
141.	Workshop on Public Procurement, GFR -2017	Dec,13-15,2021	3 days	IMPARD Jammu	DDO's from various Govt. Department	Dr. Neena Bhalla	ID & UA (ATI)
142.	Promotion of Eco-Tourism in J&K	Dec, 20-22,2021	3 days	IMPARD Srinagar	Senior and Middle Level Officers from SMC,J&K Tourism & J&K TDC	Dr. Humera Yaqoob	ID & UA (ATI)
143.	Women Empowerment through Rural Micro Enterprises	Dec, 20-22,2021	3 days	IMPARD Srinagar	Rural Development & Line Departments	Dr. B. A. Kumar	RD & PR (SIRD)
144.	e-Initiatives in Education Department	Dec, 20-23,2021	4 days	IMPARD Srinagar	School Education Department	Er. S. N Buchh	GG & AR (ATI)
145.	Disaster Risk Reduction in Urban Areas	Dec, 27-29,2021	3 days	IMPARD Srinagar	Officers from SMC, Municipal Councils/Committees, SDRF,UEED,PWD etc	Dr. G. M. Dar	DM & ES (ATI)
146.	Decentralized Planning at District Levels	Dec,27-29,2021	3 days	IMPARD Srinagar	ACD's DPO's ADP's DIO's of Rural Development at District Level	Dr. M. Ashraf Dar	RD & PR (SIRD)
147.	Participatory Forest Management	Dec, 27-30,2021	4 days	IMPARD Srinagar	Departments of Forest, Forest Corporation & Pollution Control Board	Dr. J. A. Jabeen	SJ (ATI)
148.	Financial Accounting in Government	Jan,03-14,2022	10 days	IMPARD Srinagar	Senior Stenographers, Jr. Stenographers, Head Assistants & Key Punch Operators (Department of Employment)	Dr. S. K. Islam	GG & AR (ATI) Sponsored by Department of Employment
149.	Supervisory Role & Responsibility of Offices	Jan,03-05,2022	3 days	IMPARD Srinagar	Administrative Officers & Section Officers of different departments of	Dr. Ruquaya Amin	GG & AR (ATI)

					J&K Government		
150.	Purchase Management in Govt. and e- Tendering	Jan,03-06,2022	3 days	IMPARD Jammu	Officers from various Govt. Departments	Dr. Neena Bhalla	ID & UA (ATI)
151.	Training for Trainers in the Department of Education	Jan,03-06,2022	4 days	IMPARD Srinagar	Education Department	Dr. Samia Jabeen	ID & UA (ATI)
152.	Orientation Programme on Centrally Sponsored Schemes	Jan,03-07,2022	5 days	IMPARD Jammu	Chairpersons DDC's and BDC's	Dr. Ruchi Gupta	RD&PR (SIRD)
153.	Emotional Intelligence for Work Place Success	Jan,10-12,2022	3 days	IMPARD Srinagar	Senior and Middle Level Officers from ULB's SDA,SMC, PWD (R&B) Town Planning J&K Police & Social Welfare	Dr. Humera Yaqoob	ID & UA (ATI)
154.	Employees Conduct & Discipline as per Rules & Regulations	Jan,10-12,2022	3 days	IMPARD Srinagar	Junior Assistants, Senior Assistants from Departments of Revenue, Floriculture, Fisheries & legal Metrology	Ms. Nighat Amin	GG & AR (ATI)
155.	Financial Accounting in Government	Jan, 03-14,2022	10 days	IMPARD Jammu	Senior & Jr. Stenographers, Head Assistants & Key Punch Operators (Department of Employment)	Ms. Manju Kapoor	ID & UA (ATI) Sponsored by Department of Employment
156.	Management of Training for Teachers in School Education	Jan, 10-14,2022	5 days	IMPARD Srinagar	Officers from the department of School Education	Dr. J. A. Jabeen	SJ (ATI)
157.	Decentralized Planning at Block Level	Jan, 17-19,2022	3 days	IMPARD Srinagar	BDO's, Panchayat Inspectors, Panchayat Secretaries & MIS Operators, Rural Development at Block Level	Dr. M. Ashraf Dar	RD & PR (SIRD)
158.	Pension and Pensionery Benefits (New Pension Schemes)	Jan, 17-19,2022	3 days	IMPARD Jammu	Accounts Officers/Officials from various Govt. Departments	Dr. Neena Bhalla	ID & UA (ATI)

159.	National Service Schemes and Disaster Management	Jan, 17-20,2022	4 days	IMPARD Srinagar	NSS Programme Officers of Colleges and HSS's	Dr. G. M. Dar	DM & ES (ATI)
160.	Orientation Programme on Centrally Sponsored Schemes	Jan, 17-21,2022	5 days	IMPARD Jammu	Chairpersons DDC's and BDC's	Dr. Ruchi Gupta	RD&PR (SIRD)
161.	e-Government Minimum Government & Maximum Governance	Jan, 17-21,2022	5 days	IMPARD Srinagar		Er.S.N.Buchh	GG & AR (ATI)
162.	Social Audit	Jan,24-27,2022	3 days	IMPARD Srinagar	Frontline and Middle Level Officers/Officials of Rural Development & Line Department	Dr. Shafia Wani	RD & PR (SIRD)
163.	Micro Enterprises and Rural Livelihood	Jan, 24-27,2022	3 days	IMPARD Srinagar	Rural Development and Line Department	Dr. B. A. Kumar	RD & PR (SIRD)
164.	Implementation of Social Security Schemes in J&K	Jan, 24-27,2022	3 days	IMPARD Srinagar	Officers and Officials from Social Welfare, ICDS ,State Social Welfare Board etc.& NGO's	Dr. Bilal A. Bhat	SJ (ATI)
165.	Sustainable Livelihood through IWMP	Feb,01-03,2022	3 days	IMPARD Srinagar	SLNA for IWMP BDO's, Panchayat Inspectors, Panchayat Secretaries from Rural Development	M. Ashraf Dar	RD & PR (SIRD)
166.	Workshop on Personality Development & Life Skills	Feb,01-03,2022	3 days	IMPARD Srinagar	District Officers from South Kashmir	Dr. S. K. Islam	GG & AR (ATI)
167.	Secretariat Procedures	Feb, 01-04,2022	4 days	IMPARD Srinagar	Head Assistants, Senior Assistants & Junior Assistants from various Government Departments	Ms. Nighat Amin	GG & AR (ATI)
168.	Presentation Skills for Tourist Officers	Feb,07-09,2022	3 days	IMPARD Srinagar	Middle Level Officers for various Govt. Departments	Dr. Samia Jabeen	ID & UA (ATI)
169.	Orientation Training for DVO's	Feb,07-09,2022	3 days	IMPARD Srinagar	DVO's of various Departments of J&K	Dr. Ruquaya Amin	GG & AR (ATI)

170.	e-Initiatives in Rural Development Department	Feb,07-09,2022	3 days	IMPARD Srinagar	Rural Development Department	Er.S.N.Buchh	GG & AR (ATI)
171.	Planning and Management of Natural Resource Management Works	Feb,08-10,2022	3 days	IMPARD Jammu	Elected Representatives and Officials from RDD	Dr. Ruchi Gupta	RD & PR (SIRD)
172.	Social Awareness about Swachh Bharat Mission in Urban Areas	Feb,08-10,2022	3 days	IMPARD Jammu	Officers from various Engineering Departments, Health & Sanitation, JMC, NGO's	Ms. Manju Kapoor	ID & UA (ATI)
173.	Planning and Management of Samagra Shiksha Abhiyan in J&K	Feb,14-18,2022	5 days	IMPARD Srinagar	Officers and Teachers from the Department of School Education, SSA etc	Dr. Bilal A. Bhat	SJ (ATI)
174.	Promotion of Ecological Industry	Feb, 14-16,2022	3 days	IMPARD Srinagar	Senior and Middle Level Officers from Industries and the Associated Organization and Pollution Control Board	Dr. Humera Yaqoob	ID & UA (ATI)
175.	Water Conservation in Rural Areas	Feb, 14-16,2022	3 days	IMPARD Srinagar	Rural Development and Line Department	Dr. B. A. Kumar	RD & PR (SIRD)
176.	Operationalization of Forest Rights Act in J&K	Feb, 21-23,2022	3 days	IMPARD Srinagar	Department of Forest, Forest Corporation & Pollution Control Board	Dr. J.A. Jabeen	SJ (ATI)
177.	Community Based Disaster Management	Feb, 21-23,2022	3 days	IMPARD Srinagar	Representatives of various Community & Religious Organizations, Panchayats as well as CBO's & NGO's	Dr. G. M. Dar	DM & ES (ATI)
178.	Orientation Training for	Feb, 21-24,2022	4 days	IMPARD	Panchayat Secretaries of Rural	Dr. Shafia Wani	RD & PR

	Panchayat Secretaries			Srinagar	Development Department		(SIRD)
179.	Communication Skills and Community Mobilization	Feb, 21-23,2022	3 days	IMPARD Jammu	Assistant Directors, Career Counseling Officers, and Employment Officers from (Department of Employment)	Dr. Jyoti Sadhu	RD & PR (ATI) Sponsored by Department of Employment
180.	Women Empowerment through Sustainable Livelihood under NRLM	March ,01-03,2022	3 days	IMPARD Srinagar	JK RLM, BDO's, Panchayat Inspectors & Panchayat Secretaries of Rural Development	M. Ashraf Dar	RD & PR (SIRD)
181.	Management of Change	March, 01-03,2022	3 days	IMPARD Srinagar	Middle Level Officers for various Govt. Departments -	Dr. Samia Jabeen	ID & UA (ATI)
182.	Urban Infrastructure Development under SMART City Project	March, 01-03,2022	3 days	IMPARD Jammu	Officers from Housing & Urban Development Department ERA, Housing Board JDA JMC & Engineering Departments	Ms. Manju Kapoor	ID & UA (ATI)
183.	Office Management & Service Issues	March, 07-11,2022	5 days	IMPARD Srinagar	For Library Officials	Dr. S. K. Islam	GG & AR (ATI)
184.	Office Management for Section Officers	March, 07-11,2022	5 days	IMPARD Srinagar	Section Officers,Head Assistants from various Government Departments	Ms.Nighat Amin	GG & AR (ATI)
185.	Policies and Programmes For Empowerment of Youth in J&K.	March ,07-09,2022	3 days	IMPARD Srinagar	Officers and Officials from the Department of Labour and Employment, NYKS, Industries etc.	Dr. Bilal A. Bhat	SJ (ATI)
186.	Traffic Management in Cities	March,14-17,2022	4 days	IMPARD Srinagar	Senior and Middle Level Officers from SMC, Transport, Traffic Police, SRTC. Pvt. Transporters	Dr. Humer Yaqoob	ID & UA (ATI)
187.	Role of SDRF in Disaster Response	March,14-16,2022	3 days	IMPARD Srinagar	Personnel's at different ranks of SDRF Bn.	Dr. G. M. Dar	DM & ES (ATI)
188.	e-Government Minimum Government & Maximum	March, 14-18,2022	5 days	IMPARD Srinagar	Rural Development Department	Er.S.N Buchh	GG & AR (ATI)

	Governance						
189.	Education System in J&K & Right to Education	March 22-24,2022	3 days	IMPARD Srinagar	Officers/ Officials of the Department of School Education	Dr. J.A. Jabeen	SJ (ATI)
190.	Women Empowerment through Rural Development Schemes	March, 22-24,2022	3 days	IMPARD Srinagar	Cutting Edge, Field Level Officers & different Voluntary Organizations	Dr. Shafia Wani	RD & PR (SIRD)
191.	Natural Resource Management (NRM) through MGNREGA	March, 28-30,2022	3 days	IMPARD Srinagar	Rural Development and Line Department	Dr.B.A.Kumar	RD & PR (SIRD)

Legends:-

- ATI : Administrative Training Institute
SIRD : State Institute for Rural Development
CSJ : Centre for Social Justice
CGG & AR: Centre for Good Governance and Administrative Reforms
CDM & ES: Centre for Disaster Management and Environment Studies
CID & UA: Centre for Infrastructure Development and Urban Affairs
CRD & PR: Centre for Rural Development and Panchayati Raj