

J&K Institute of Management, Public Administration and Rural Development, <u>Main Campus, M. A. Road, Srinagar/Regional Centre, Sidhra Jammu</u>

TRAINING CALENDAR FOR THE YEAR 2024-25 (ATI)

S.No.	Title of the Training Course	Date	Duration	Venue	Target Group	Course Coordinator
1.	Promoting Sustainable Practices: Behavioral Shifts in Waste Management	April 02-04, 2024	3 days	IMPARD Srinagar	Middle level officers /officials from Departments of • Agriculture, • Horticulture, and • Floriculture • Education	Dr. Samia Jabeen
2.	Solid Waste/Polythene Management in GPs	April 16-19, 2024	3 days	IMPARD Srinagar	Rural Development, Rural Sanitation, Lake and Waterways Development Authority	Dr. Shafia Wani
3.	Policies and Programmes for Empowerment of Youth in J&K	April 16-19, 2024	3 days	IMPARD Srinagar	Officers from the Departments of Labour and Employment, NYKS, Educations, Industries & Commerce	Dr. Bilal A. Bhat
4.	Orientation Programme on Administrative Reforms and Good Governance Initiatives in J&K	April 16-19, 2024	3 days	IMPARD Srinagar	Professional Veterinary Assistants from the Department of Sheep & Animal Husbandry	Dr. S. K. Islam
5.	Tax Management	April 22-24, 2024	3 days	IMPARD Jammu	DDO's of Various Department	Dr. Neena Bhalla

6.	Prevention of Drug Abuse	April 23-25, 2024	3 days	IMPARD Srinagar	Officers from the Departments of School Education, Higher Education, Social Welfare and Police	Dr. Jahan Ara Jabeen
7.	Office Administration	April 23-25, 2024	3 days	IMPARD Srinagar	Middle Level Officers of different Government departments of UT of J&K. Law Justice & Parliamentary Affairs. - Printing & Stationery. -PWD.	Dr. Ruquaya Amin
					-Revenue & -Relief Department. -Labour & Employment	
8.	Orientation Course for village level workers(VLWs)/ Panchayat Secretaries	April 23-26, 2024	4 days	IMPARD Srinagar	Rural Development Department.	Dr. B. A. Kumar
9.	Urban planning and Development under Smart City Jammu	April 23-26, 2024	4 days	IMPARD Jammu	Middle level officers from Planning dept.JMC, Housing and Urban Dept.etc	Ms. Manju Kapoor
10.	Sustainable Urban Transport	April 29 - 2 nd May, 2024	4 days	IMPARD Srinagar	Senior & Middle level Officers -R&B (PWD), Town Planning, J&K Transport, Traffic Police & J&K SRTC	Dr. Humera Yaqoob
11.	Secretariat Assistants Training Course for Senior and Junior Assistants	April-June, 2024	Two Months	IMPARD Srinagar	GAD	Ms. Nighat Amin
12.	Secretariat Assistants Training Course for Senior and Junior Assistants	April-June, 2024	Two Months	IMPARD Jammu	GAD	Dr. Jyoti Sadhu
13.	Developing Leadership Competences among Women Officers	April 30 – 3 rd May, 2024	4 days	IMPARD Srinagar	Senior & Middle Level Women Officers from Engineering Departments.	Dr. Samia Jabeen
14.	Accountability and Transparency in Government through Right to Information Act	May 01-03, 2024	3 days	IMPARD Srinagar	APIO's, PIO's and 1 st A.A's from various Districts	Dr. Jahan Ara Jabeen

15.	Budget & Budgetary Planning	May 06-09, 2024	4 days	IMPARD Jammu	DDO's of Various Department	Dr. Neena Bhalla
16.	Solid Waste/Polythene Management in GPs	May 07-10, 2924	4 days	IMPARD Srinagar	Rural Development , Rural Sanitation, Lake and Waterways Development Authority	Dr. Shafia Wani
17.	Orientation Course on Civil Service Regulations	May 08-10, 2924	3 days	IMPARD Srinagar	Administrative Officers, Section Officers, Head Assistants from different departments of J&K Government Administrative Reforms, Inspections, Trainings and Grievances. -Animal & Sheep Husbandry. -Election Department. -Excise and Taxations	Dr. Ruquaya Amin
18.	Municipal Solid Waste Management Challenges and Imperatives for Development	May 13-15, 2024	3 days	IMPARD Jammu	Middle level officers from government	Ms. Manju Kapoor
19.	Modern Library Management & Operations	May 13-17, 2024	5 days	IMPARD Srinagar	Heads of the Library Departments of the Colleges Higher Education Department	Dr. S. K. Islam
20.	Disaster Management Plans for Educational Institutions	May 14-17, 2024	4 days	IMPARD Srinagar	Heads of Institutions at Secondary, Higher Secondary & College Level.	Dr. G. M. Dar
21.	Workshop on Protection of Gender and Child Rights	May 14-17, 2024	4 days	IMPARD Srinagar	Middle level Officers of Police, Education, ICPS, Labour	Dr. Bilal A. Bhat
22.	Management of Adolescent Problems	May 20-22, 2024	3 days	IMPARD Srinagar	Principals/ ZEOs/Headmasters/Teachers	Dr. Samia Jabeen

					from Department of	
					 School Education, District Resource Persons form State Council of Educational Research and Training (SCERT) 	
23.	Innovative Approaches for sustainable Livelihood	May 20-22, 2024	3 days	IMPARD Srinagar	Rural Development Department, Horticulture, Agriculture, Handicrafts.	Dr. B A. Kumar
24.	Project Design: Formulation & Implementation in Cities	May 27-29, 2024	3 days	IMPARD Srinagar	Senior & Middle level Officers -SDA, ERA, R&B & PDC	Dr. Humera Yaqoob
25.	Issues in Implementation of Rural Sector Scheme and the Way out	May 29-31, 2024	3 days	IMPARD Srinagar	Rural Development and Skill Development	Dr. Shafia Wani
26.	Tender & Contract Management	May 29-31, 2024	3 days	IMPARD Jammu	School & Higher Education	Dr. Neena Bhalla
27.	Personality Development & Life Skills	June 04-07, 2024	4 days	IMPARD Srinagar	Sub Inspectors & Inspectors of Police Police, Armed Police , Home Guards and Fire & Emergency Service	Dr. S. K. Islam
28.	Prevention and Prohibition of Sexual Harassment of Women at work place	June 04-06, 2024	3 days	IMPARD Srinagar	Departments of School Education, Higher Education, Social Welfare and Horticulture	Dr. Jahan Ara Jabeen
29.	Enhancing Efficiency through Effective Time Management	June 04-06, 2024	3 days	IMPARD Srinagar	 Middle Level officers/officials from Departments of Rural Development, Information Technology, Power Development Department and Industries and Commerce. 	Dr. Samia Jabeen
30.	Orientation Course in Financial	June 10-14, 2024	5 days	IMPARD Srinagar	Animal Husbandry, Sheep	Dr. B. A. Kumar

	Administration				Husbandry, Agriculture and Sericulture	
31.	Workshop on General Financial Rules	June 12-14, 2024	3 days	IMPARD Srinagar	Officers from Health and Education Department	Dr. Bilal A. Bhat
32.	Urban Swachh Bharat Abhiyan for sustainable development	June 12-14, 2024	3 days	IMPARD Jammu	Middle level officers from JMC, UEED, Health and Sanitation and various Departments and NGO Federation Jammu	Ms. Manju Kapoor
33.	Role of Police in Disaster Response	June 19-21, 2024	3 days	IMPARD Srinagar	Police Officers/ Officials	Dr. G. M. Dar
34.	Combating Corruption in Administration	June 24-26, 2024	3 days	IMPARD Srinagar	Senior & Middle level Officers, especially the Vigilance Officers from all Departments & J&K Police	Dr. Humera Yaqoob
35.	Tax Management in Rural Sector	June 25-28, 2024	4 days	IMPARD Srinagar	Rural Development, NGOs, and Civil Society	Dr. Shafia Wani
36.	Workshop on Quality Education in J&K: Role of NEP-2020	June 25-28, 2024	4 days	IMPARD Srinagar	Middle level Officers of School and Higher Education Dept., SCERT	Dr. Bilal A. Bhat
37.	Administrative Skills for Officers in Government	June 26-28, 2024	3 days	IMPARD Srinagar	Naib Tehsildars ,Social welfare officers ,Social Welfare Supervisors	Dr. S. K. Islam
					Revenue & Social Welfare	
38.	Operationalization of Forest Rights Act in J&K	June 26-28, 2024	3 days	IMPARD Srinagar	Departments of Forest, and Tribal Affairs Department	Dr. Jahan Ara Jabeen
39.	Tender & Contract Management in Government	June 26-28, 2024	3 days	IMPARD Jammu	Police Department	Dr. Neena Bhalla
40.	Secretariat Assistants Training Course for Senior and Junior Assistants	July-August, 2024	Two Months	IMPARD Srinagar	GAD	Ms. Nighat Amin
41.	Secretariat Assistants Training Course for Senior and Junior Assistants	July-August, 2024	Two Months	IMPARD Srinagar	GAD	Dr. Jyoti Sadhu
42.	Rural Transformation through Development Administration	July 02-05, 2024	4 days	IMPARD Srinagar	Social welfare, Horticulture, Rural Development & Agriculture	Dr. B. A. Kumar
43.	Developing Positive Behaviors and	July 03-05, 2024	3 days	IMPARD Srinagar	Front line employees from Engineering Departments	Dr. Samia Jabeen

	Soft Skills for Frontline Excellence				and Health Department	
44.	Urban Housing: Equity & Social Justice	July 03-05, 2024	3 days	IMPARD Jammu	Middle level officers from Housing and Urban development, JDA ,and Housing Board, pollution control board	Ms. Manju Kapoor
45.	Good Governance- Best Practices.	July 09-12, 2024	4 days	IMPARD Srinagar	Middle Level Officers of different departments of UT of J&K. -District Srinagar. -Ganderbal. - Shopian and -Pulwama	Dr. Ruquaya Amin
46.	Sustainable Urban Planning for City Development	July 09-11, 2024	3 days	IMPARD Srinagar	Senior & Middle level Officers -Town planning , Urban Local Bodies, R&B, SMC & SDA	Dr. Humera Yaqoob
47.	Measures of Child Rights and Protection through Child Friendly Panchayats	July 17-19, 2024	3 days	IMPARD Srinagar	Rural Development, Social Welfare and Education.	Dr. Shafia Wani
48.	Safeguarding Biodiversity for Sustainable Food Security and Bio- economy	July 16-19, 2024	4 days	IMPARD Srinagar	Middle level Officers of Forest and Agriculture	Dr. Bilal A. Bhat
49.	Tax Management	July 22-24, 2024	3 days	IMPARD Jammu	DDO's of Various Department	Dr. Neena Bhalla
50.	Urban Project Management	July 22-25, 2024	4 days	IMPARD Srinagar	Senior & Middle level Officers -SDA, ERA, UEED, R&B & PDC	Dr. Humera Yaqoob
51.	Time & Work Efficiency in Government Setup: A Modern Approach	July 22-25, 2024	4 days	IMPARD Srinagar	Labour Officers, Employment officers etc Deptt of Labour Deptt of Employment J&K Constructions Workers Board	Dr. S. K. Islam
52.	Ethics and Values in Public Governance	July 22-24, 2024	3 days	IMPARD Srinagar	Senior and Middle Level Officers from Departments of	Dr. Jahan Ara Jabeen

					FCS&CA, Industries & Commerce, State Taxes, and Animal & Sheep Husbandry Department.	
53.	Orientation and Capacity Building for front line employees	July 22-26, 2024	5 days	IMPARD Srinagar	Frontline Government Functionaries from Departments of • Engineering • Agriculture • Animal Husbandry and • Rural Development	Dr. Samia Jabeen
54.	SMART Governance: A Transparent & Responsive Administration.	July 30 th - 2 nd August, 2024	4 days	IMPARD Srinagar	Middle Level Officers of government departments of UT of J&K. -District Baramulla. - Budgam. - kulgam. - Bandipora. & Anantnag	Dr. Ruquaya Amin
55.	Promotion of Rural Tourism	July 30 th -2 ^{na} August, 2024	4 days	IMPARD Srinagar	Rural Development,Forest Department, Revenue Department, Development Authorities.	Dr. Shafia Wani
56.	Training Need Analysis	July 30 th - 2 nd August, 2024	4 days	IMPARD Jammu	Faculties and officers from Education and various Institutes	Ms. Manju Kapoor
57.	Implementation of National Education Policy-2020: Opportunities and Challenges	August 06-09, 2024	4 days	IMPARD Srinagar	Middle level Officers of Education, SCERT and DIETs	Dr. Bilal A. Bhat
58.	Promotion of Rural Micro-Enterprises: Prospects & Challenges	August 06-08, 2024	3 days	IMPARD Srinagar	Rural Development, Industries & Commerce and Agriculture	Dr. B. A. Kumar
59.	Development of Industrial Parks & City Sustainability	August 12-14, 2024	3 days	IMPARD Srinagar	Senior & Middle level Officers -Dept. of Industries and the	Dr. Humera Yaqoob

					associated organisations, Ecology, Environment and Remote Sensing, Town Planning & Pollution Control Board	
60.	Managing Administrative & Legal Crises in Government	August 12-14, 2024	3 days	IMPARD Srinagar	Junior Engineers Roads & Buildings, Power Development Flood & Irrigation and Public Health Engineering	Dr. S. K. Islam
61.	Leadership in Government	August 12-14, 2024	3 days	IMPARD Jammu	Various Departments	Dr. Neena Bhalla
62.	Digital Governance	August 20-23, 2024	4 days	IMPARD Srinagar	Middle level officers/officials of different Government departments of J&K Government.	Dr. Ruquaya Amin
					Department of Science and Technology.	
					-Higher Education. -Health and Family Welfare Department.	
					-Information Department	
63.	Urban Environment Sustainability and Climate Change	August 20-22, 2024	3 days	IMPARD Jammu	Officers from J&K Environment, Forest, Pollution Control, Planning dept etc.	Ms. Manju Kapoor
64.	Community Participation for Sustainable Development	August 20-23, 2024	4 days	IMPARD Srinagar	Officers/ officials from the Departments of ICDS, Education, Forest and Social Welfare	Dr. Jahan Ara Jabeen
65.	Preparation of GPDP in light of Localized themes	August 19-23, 2024	5 days	IMPARD Srinagar	RuralDevelopment,Agriculture, forests, wild life.	Dr. Shafia Wani
66.	Decentralized Governance and approaches for strengthening Rural Livelihoods	August 26-30, 2024	5 days	IMPARD Srinagar	Rural Development, Horticulture, Agriculture and Fisheries.	Dr. B. A. Kumar

67.	Secretariat Assistants Training Course for Senior and Junior Assistants	September- October, 2024	Two Months	IMPARD Srinagar	GAD	Ms. Nighat Amin
68.	Secretariat Assistants Training Course	September-	Two	IMPARD Srinagar	GAD	Dr. Jyoti Sadhu
00.	for Senior and Junior Assistants	October, 2024	Months			Di. Syou Saana
69.	Rehabilitation of the Specially Abled	September 02-06, 2024	5 days	IMPARD Srinagar	Senior & Middle level Officers from Government Departments of Health, Social Welfare, PWD, Traffic Police, Transport and Voluntary Organizations, Rehabilitation centres	Dr. Humera Yaqoob
70.	Protection of Human Rights in J&K: Role of Police and Civil Administration	September 04-06, 2024	3 days	IMPARD Srinagar	Middle Level Officers from Police, Revenue and Labour Dept.	Dr. Bilal A. Bhat
71.	Managing Public Perception, Public Expectations and Govt. Regulations	September 09-12, 2024	4 days	IMPARD Srinagar	Officers from Municipal Corporations ,Committees & Councils Deptt of Housing & Urban Development	Dr. S. K. Islam
72.	Financial Management in Government	September 09-13, 2024	5 days	IMPARD Jammu	Middle level Officers from Education dept and various	Ms. Manju Kapoor
73.	Office Administration	September 17-19, 2024	3 days	IMPARD Srinagar	Middle Level Officers of different Government departments of UT of J&K. Law Justice & Parliamentary Affairs. - Printing & Stationery. -PW/D. -Revenue & -Relief Department. -Labour & Employment	Dr. Ruquaya Amin
74.	Development & Maintenance of Smart Cities	September 17-19, 2024	3 days	IMPARD Srinagar	Senior & Middle level Officers -SSCL, SDA, Town Planning, J&K Transport, ERA & PWD (R&B)	Dr. Humera Yaqoob

75.	Tax Management in Rural Sector	September 17-19, 2024	3 days	IMPARD Srinagar	Police ,Rural Development and Revenue	Dr. Shafia Wani
76.	Public Private Partnership	September 17-19, 2024	3 days	IMPARD Jammu	ULB, Municipalities, PDP, PWD, Housing Board, Housing Department	Dr. Neena Bhalla
77.	The National Programme on School Standards and Evaluation (Shala Siddhi)	September 25-27, 2024	3 days	IMPARD Srinagar	Education	Dr. Jahan Ara Jabeen
78.	Project Formulation and appraisal for Micro enterprises	September 25-27, 2024	3 days	IMPARD Srinagar	Rural Development, Agriculture and Handlooms & Handicrafts	Dr. B. A. Kumar
79.	Developing Critical and Creative thinking abilities among Educators	October 08-10, 2024	3 days	IMPARD Srinagar	Lecturers /Teachers from Department of School Education District Resource Persons form State Council of Educational Research and Training (SCERT)	Dr. Samia Jabeen
80.	Problem Solving and Decision Making in Administration	October 08-10, 2024	3 days	IMPARD Srinagar	District Level Officers of different departments of J&K Government. District Srinagar. -Budgam, -Ganderbal & -Shopian.	Dr. Ruquaya Amin
81.	Role and Responsibilities of DDO's	October 08-10, 2024	3 days	IMPARD Jammu	Medical Officers from Health Departments, Jammu	Ms. Manju Kapoor
82.	Artificial Intelligence & IT intervention in Library Management	October 07-11, 2024	5 days	IMPARD Srinagar	Heads of the Library Departments of Higher Secondary Schools Deptt of Higher Education, Deptt of Libraries & Research	Dr. S. K. Islam
83.	Implementation of Samagra Shiksha in J&K: Planning and Management	October 07-10, 2024	4 days	IMPARD Srinagar	ZEOs, Principals, Headmaster, etc. of	Dr. Bilal A. Bhat

					Education Department	
84.	Eco-tourism & its Prospects in J&K	October 15-17, 2024	3 days	IMPARD Srinagar	Senior & Middle level Officers -J&K Forests, J&K Tourism Dept., JKTDC & LCMA	Dr. Humera Yaqoob
85.	Promotion of MSMEs - Prospects & Challenges	October 15-18, 2024	4 days	IMPARD Srinagar	Industries & Commerce, Handlooms & Handicrafts, Horticulture, and Agriculture	Dr. B. A. Kumar
86.	Linking CSR with Panchayati Raj- (Local Governance)- A roadmap for strengthening Private Sector work in Public Welfare	October 15-18, 2024	4 days	IMPARD Srinagar	Rural Development, NGOs, and Civil Society	Dr. Shafia Wani
87.	GFR with Special emphasis on Procurement of Goods and Services	October 15-18, 2024	4 days	IMPARD Jammu	ULB, Municipalities, Forest and other Corporations	Dr. Neena Bhalla
88.	Orientation Training for Departmental Vigilance Officers. (DVO's).	October 23-25, 2024	3 days	IMPARD Srinagar	DVO's of various Departments of J&K Government.	Dr. Ruquaya Amin
89.	Elimination of Child Labour and the Govt. Intervention	October 21-24, 2024	4 days	IMPARD Srinagar	Senior and Middle Level Officers from the Labour Department, Education, Social Welfare and NGOs	Dr. Jahan Ara Jabeen
90.	Mindfulness and Stress Redressal Mechanism for women employees	October 22-25, 2024	4 days	IMPARD Srinagar	 Officers/officials from J&K Bank, J&K Cooperative Banks Department of Health Engineering Departments 	Dr. Samia Jabeen
91.	Financial Management & Systems in Govt. in the Back drop of GFR 17	October 28-30, 2024	3 days	IMPARD Srinagar	Heads of Accounts Departments of the colleges Higher Education Deptt., Cluster University & its affiliated Colleges	Dr. S. K. Islam

92.	Women Empowerment through Rural Micro Enterprises	October 28-30, 2024	3 days	IMPARD Srinagar	Rural Development, Social Welfare and	Dr. B. A. Kumar
93.	Orientation Programme on Civil	October 28-30,	3 days	IMPARD Jammu	Agricultur AAOs and Section Officers	Ms. Manju Kapoor
	Service Regulations (CSR)	2024			from Government Departments	
94.	Secretariat Assistants Training Course for Senior and Junior Assistants	November- December, 2024	Two Months	IMPARD Srinagar	GAD	Ms. Nighat Amin
95.	Secretariat Assistants Training Course for Senior and Junior Assistants	November- December, 2024	Two Months	IMPARD Srinagar	GAD	Dr. Jyoti Sadhu
96.	Public Procurement & Financial Management for the Officers	November 04-07, 2024	4 days	IMPARD Jammu	Officers from various corporations	Dr. Neena Bhalla
97.	Effective Solid Waste Management & Disposal	November 04-07, 2024	4 days	IMPARD Srinagar	Senior & Middle level Officers -SMC, Urban Local Bodies, LCMA & Pollution Control Board	Dr. Humera Yaqoob
98.	Digital Governance	November 06-08, 2024	3 days	IMPARD Srinagar	Middle level Officers/Officials of different Departments of J&k Government. -Department of Science and	Dr. Ruquaya Amin
					-Higher Education. -Health and Family Welfare	
					-Information Department	
99.	Sustainable Forestry: Planning and Management	November 04-08, 2024	5days	IMPARD Srinagar	Middle level Forests, Ecology and Environment Department	Dr. Bilal A. Bhat
100.	Issues in Implementation of Rural Sector Scheme and the Way out	November 12-14, 2024	3 days	IMPARD Srinagar	Rural Development, Health, Education	Dr. Shafia Wani
101.	Office Etiquettes	November 12-14, 2024	3 days	IMPARD Srinagar	Officers/Officials fromAnimal HusbandrySheep Husbandry	Dr. Samia Jabeen

					Cultural AcademyPW/D & R&B	
102.	Police Administration.	November 20-22, 2024	3 days	IMPARD Srinagar	Middle level officers of J&K Police Organization.	Dr. Ruquaya Amin
					Police Department of UT of J&K.	
103.	Orientation Course on Procurements & e-tendering in Govt.	November 19-22, 2024	4 days	IMPARD Srinagar	Heads of Accounts Departments of the colleges	Dr. S. K. Islam
					Higher Education Deptt & its Affiliated Colleges And Cluster University & its affiliated Colleges	
104.	Participatory Rural Appraisal for Community Forest Management: Tools & Techniques.	November 18-22, 2024	5 days	IMPARD Srinagaar	Department of Forest and Rural Development.	Dr. Jahan Ara Jabeen
105.	Bio-medical Waste Management	November 25-27, 2024	3 days	IMPARD Srinagar	Senior and middle level officers from various Government Departments - Govt. Medical College & the Associated Hospitals, Dept. of Health, ULB, SMC and Pollution Control Board.	Dr. Humera Yaqoob
106.	Sustainable Food Security: Role of NFSA	November 25-27, 2024	3 days	IMPARD Srinagar	Middle level Officers of Food, Civil Supplies and Consumer Affairs, Agriculture, Revenue, etc.	Dr. Bilal A. Bhat
107.	Natural Resource Management (NRM) through MGNREGA"	November 25-27, 2024	3 days	IMPARD Srinagar	Rural Development, Horticulture and Agriculture	Dr. B. A. Kumar
108.	Leadership Skills for Women Officers	November 25-28, 2024	4 days	IMPARD Srinagar	Senior & Middle Level Women Officers from Social Welfare , Education, Agriculture and Power Development	Dr. Samia Jabeen

					Departments.	
109.	Financial Management in Government	November 25-29, 2024	5 days	IMPARD Jammu	Middle level Officers from Education dept and various	Ms. Manju Kapoor
110.	Leadership in Government	November 27-29, 2024	3 days	IMPARD Jammu	Various Departments	Dr. Neena Bhalla
111.	File Management System (e-office)	December 03-05, 2024	3 days	IMPARD Srinagar	District Level Officers of different departments of J&K District, -Srinagar -Budgam -Ganderbal	Dr. Ruquaya Amin
112.	Implementation of Panchayati Raj Act in J&K	December 09-13, 2024	5 days	IMPARD Srinagar	RuralDevelopment,Agriculture, forests, wild life.Command Area	Dr. Shafia Wani
113.	Personality Development & Life Skills	December 10-12, 2024	3 days	IMPARD Srinagar	Ward Officers ,Enforcement officers etc Municipal Councils Municipal Committees J&K Lakes & Conservation Development Authority Deptt of Rural Development	Dr. S. K. Islam
114.	Urban Infrastructure development under Smart City, Jammu	December 10-12, 2024	3 days	IMPARD Jammu		Ms. Manju Kapoor
115.	Children's Rights and Child Protection in J&K	December 11-13, 2024	3 days	IMPARD Srinagar	Middle Level Officers of different departments including Social Welfare, Labour, Police and Education	Dr. Bilal A. Bhat
116.	Implementation of Protection of Women from Domestic Violence Act.	December 16-18, 2024	3 days	IMPARD Srinagar	Officers from the Departments of Social Welfare, Police, Health and ICDS	Dr. Jahan Ara Jabeen
117.	Fostering Social and Emotional Intelligence at work places	December 16-18, 2024	3 days	IMPARD Srinagar	 Health Engineering and Education Departments Rural Development 	Dr. Samia Jabeen

118.	Grievance Redressal Mechanism in J&K	December 17-19, 2024	3 days	IMPARD Srinagar	Middle level officers.	Dr. Ruquaya Amin
					District	
					-Pulwma	
					-Anantnag	
					-Shopian &	
					-Baramulla	
119.	Work Place Success: A Measure of Emotional Intelligence	December 17-19, 2024	3 days	IMPARD Srinagar	Senior & Middle level Officers	Dr. Humera Yaqoob
					from	
					Animal Husbandry, Health,	
					J&K Police & Social Welfare	
120.	Orientation Programme on Pension and Pensionary benefits	December 17-19, 2024	4 days	IMPARD Jammu	DDO's of Various Department	Dr. Neena Bhalla
121.	Micro- enterprises and Rural livelihood	December 23-26, 2024	3 days	IMPARD Srinagar	Industries & Commerce,	Dr. B. A. Kumar
					Handloom & Handicrafts and Fisheries	
122.	Communication & Presentation Skills for officers	December 30 – 2 nd January, 2025	3 days	IMPARD Srinagar	Officers & Engineers	Dr. S. K. Islam
					Revenue, Jal Shakti, UEED, PWD	
123.	Secretariat Assistants Training Course for Senior and Junior Assistants	January-February, 2025	Two Months	IMPARD Srinagar	GAD	Dr. Jyoti Sadhu
124.	Implementation of National Education Policy-2020 in J&K	January 06-09, 2025	4 days	IMPARD Srinagar	Middle level Officers of Education, SCERT, DIETs,	Dr. Bilal A. Bhat
125.	Public Financial Management System (PMFS)	January 06-08, 2025	3 days	IMPARD Jammu	Accounts Officers & Assistant Accounts Officers from various Govt. Department	Ms. Manju Kapoor
126.	Orientation and Capacity Building for front line employees	January 06-10, 2025	5 days	IMPARD Srinagar	Frontline Government Functionaries from	Dr. Samia Jabeen
					• Tourism,	
					• Housing and Urban	
					Dev.	
					Engineering	
					Departments	
127.	Gender Responsive Governance	January 13-15,	3 days	IMPARD Srinagar	District Level officers from	Dr. Jahan Ara Jabeen
		2025				

					Development Corporation, ICDS, Agriculture and Animal Husbadry	
128.	Water Conservation in Rural Areas	January 13-15, 2025	3 days	IMPARD Srinagar	Rural Development,	Dr. B. A. Kumar
					Agriculture,	
					Irrigation & Flood Control and PHE.	
129.	Convergence of Schemes without involving funds	January 08-10, 2025	3 days	IMPARD Jammu	Rural Development, NGOs, and Civil Society	Dr. Shafia Wani
130.	e-Governance and its Importance in Rural Development	January 14- 16,2025	3 days	IMPARD Jammu	Police ,Rural Development and Revenue	Dr. Shafia Wani
131.	Public Procurement Management	January 13-17, 2025	5 days	IMPARD Jammu	DDO's of Various Department	Dr. Neena Bhalla
132.	Preventive Vigilance	January 20-22, 2025	3 days	IMPARD Srinagar	Officers Dealing with Finances	Dr. S. K. Islam
					Deptt. of Labour & Employment	
					Deptt. of Industries & Commerce	
133.	Effective Communication for Health Care Professionals	January 20-23, 2024	4 days	IMPARD Srinagar	Departments of Cooperatives, Transport,	Dr. Jahan Ara Jabeen
					Tourism and Labour & Employment.	
134.	Management of Public Sector Undertakings.	January 27-31, 2025	5 days	IMPARD Srinagar	General Managers/Mangers of different PSU's	Dr. Ruquaya Amin
					Industries & Commerce, JKI Ltd.	
					Handicrafts Etc.	
135.	Effects of Digitalization on Social Security Administration and Services	January 29-31, 2025	3 days	IMPARD Srinagar	Middle Level Officers of Social Welfare, Education, Labour, Health,	Dr. Bilal A. Bhat
136.	Developing Critical and Creative thinking abilities among Educators	January 29-31, 2025	3 days	IMPARD Srinagar	Lecturers /Teachers from Department of	Dr. Samia Jabeen

					 School Education District Resource Persons form State Council of Educational Research and Training (SCERT) 	
137.	Sustainable Urban Transport	February 03-06, 2025	4 days	IMPARD Srinagar	Senior & Middle level Officers -R&B (PWD), Town Planning, J&K Transport, Traffic Police & J&K SRTC	Dr. Humera Yaqoob
138.	Urban Solid Waste Management: Challenges and Imperatives for Development	February 04-06, 2025	3 days	IMPARD Jammu	Officers from JMC, JDA, Housing Board Jammu, Health	Ms. Manju Kapoor
139.	Programme on Civil Service Rules and Pay Fixation	February 04-06, 2025	3 days	IMPARD Jammu	Middle Level of Social Welfare, Agriculture, Sericulture, horticulture, CDPA	Dr. Neena Bhalla
140.	The Protection of Children from Sexual Offences Act (POCSO), 2012: Role of School Education in Preventing Child Sexual Abuse	February 10-12, 2025	3 days	IMPARD Srinagar	Department of School Education	Dr. Jahan Ara Jabeen
141.	Community Participation & micro- planning	February 10-12, 2025	3 days	IMPARD Srinagar	officers/officials from departments of Sericulture, Social Welfare, Floriculture and Sheep Husbandry	Dr. B. A. Kumar
142.	Urban Sanitation & Public Health Issues	February 17-21, 2025	5 days	IMPARD Srinagar	Senior & Middle level Officers -SMC, Urban Local Bodies, Health & Pollution Control Board.	Dr. Humera Yaqoob
143.	Life Skills & Personal Development	February 19-21, 2025	3 days	IMPARD Srinagar	Heads/Directors of Physical Education & Labs Higher Education Department	Dr. S. K. Islam
144.	Workshop on General Financial Rules	February 19-21, 2025	3 days	IMPARD Srinagar	Middle Level Officers from Health Department.	Dr. Bilal A. Bhat
145.	Integration of Disaster Risk Reduction	February 19-21,	3 days	IMPARD Srinagar		Dr. Shafia Wani

	(DRR) with Gram Panchayat Development Plan (GPDP)	2025			RuralDevelopment,Education,HealthRevenue	
146.	Tender & Contract Management Education	February 24-26, 2025	3 days	IMPARD Jammu	School & Higher Education	Dr. Neena Bhalla
147.	Sanitation Practices & Behavioural Modifications	February 24-26, 2025	3 days	IMPARD Srinagar	 S.M.C> Urban Local Bodies Education Social Welfare 	Dr. Samia Jabeen
148.	Urban Infrastructure development under Smart City, Jammu	February 24-26, 2025	3 days	IMPARD Jammu	Middle level officers from Pollution Control dept. JMC, Housing and Urban Dept.etc	Ms. Manju Kapoor
149.	Management of Public Distribution System (PDS).	February 24-28, 2025	5 days	IMPARD Srinagar	Deputy Directors, Assistant Directors and Field Inspectors of CAPD, J&K Government -Food, Civil Supplies and Consumer Affairs	Dr. Ruquaya Amin
150.	Project Management		3 days	IMPARD Srinagar	Industries & Commerce, Animal Husbandry, Agriculture & Horticulture	Dr. B. A. Kumar
151.	Public Procurement for Govt. officers	March 01-03, 2025	3 days	IMPARD Srinagar		Dr. Jahan Ara Jabeen
152.	Ethical Challenges in Administration	March 17-20, 2025	4 days	IMPARD Srinagar	Higher/Middle Level Officers of different departments of UT of J&K. Department of Education.	Dr. Ruquaya Amin
					-Finance. - Home -Planning Development. & -Monitoring Department.	
153.	Workshop on Personal Growth and Self Improvement	March 18-20, 2025	3 days	IMPARD Srinagar	Heads of Physical Education Departments of Higher Secondary Schools	Dr. S. K. Islam

					School Education Dept	
154.	Eco-city & its Sustainability	March 18-20, 2025	3 days	IMPARD Srinagar	School Education Dept. Senior & Middle level Officers -ULBs, LCMA, Forests, SSCL & Pollution Control Board	Dr. Humera Yaqoob
155.	Role of PRIs in framing Annual Action Plans of different departments.	March 18-20, 2025	3 days	IMPARD Srinagar	Rural Development, Social Welfare and Education.	Dr. Shafia Wani
156.	International Human Rights Standards: Monitoring and Implementation Strategies at the State Level	March 18-20, 2025	3 days	IMPARD Srinagar	Middle Level Officers of Police, Education, Social Welfare, ICDS	Dr. Bilal A. Bhat
157.	Prevention and Prohibition of Sexual Harassment of Women at work place	March 22-24, 2025	3 days	IMPARD Srinagar	Departments of State Taxes, Cooperatives, Jal Shakti, R&B, Industries & Commerce.	Dr. Jahan Ara Jabeen
158.	Water Conservation in Rural Areas	March 22-24, 2025	3 days	IMPARD Srinagar	Rural Development, Agriculture, Irrigation & Flood Control and PHE.	Dr. B. A. Kumar
159.	Orientation Programme on Pension and Pensionary benefits	March 22-25, 2025	4 days	IMPARD Jammu	DDO's of Various Department	Dr. Neena Bhalla
160.	Public Financial Management System (PMFS)	March 22-24, 2025	3 days	IMPARD Jammu	Accounts Officers & Assistant Accounts Officers from various Govt. Department	Ms. Manju Kapoor
161.	Work life balance among women employees	March 24-27, 2025	4 days	IMPARD Srinagar	Senior & Middle Level Women Officers from Education, Fisheries, Police and Revenue Departments	Dr. Samia Jabeen

List of Training Cases for the Year 2024-25

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S.No.	Title of the Training Cases	Name of the Faculty Member
1.	Sexual Harassment of Women at Work Place	Dr. Jahan Ara Jabeen
2.	Gender Responsive Budgeting	Dr. Jahan Ara Jabeen
3.	A case on Revenue Services in J&K : Revenue extracts of land & Issues for illiterate land owners	Dr. S. K. Islam
4	Case on Service Matters : Absence from Duty & Service Break Issues	Dr. S. K. Islam
5.	Transformation of life under Rural Development: A comparative Study of District Kulgam & District Shopian	Dr. B. A. Kumar
6.	Women Leadership in Panchayati Raj Institutions (PRI) at the Gram Panchayat Level-A Case Study	Dr. B. A. Kumar
7.	Promotion of Rural Tourism.	Dr. Shafia Wani
8.	Swachh Bharat Abhiyaan ; a catalyst for Sustainable Development	Dr. Shafia Wani
9.	Impact of Various Employment Schemes on Employment Generation in J&K: A Case Study	Dr. Bilal A. Bhat
10.	Evaluating the Impact of Social Protection Programmes on Beneficiaries: A Case Study of Marriage Assistance	Dr. Bilal A. Bhat

11.	Cyber Security and Data Privacy: A Case in NIC.	Dr. Ruquaya Amin
12.	A Change for the Better: Success story of Process Re-design at J&K Bank Ltd.	Dr. Ruquaya Amin
	(Change Management)	
13.	Shifting of Government from Single Entry System to Double Entry System	Dr. Neena Bhalla
14.	Procurement of Goods	Dr. Neena Bhalla
15.	Navigating Challenges: Swachh Bharat Abhiyan in Jammu city; municipal perspectives and solutions	Ms. Manju Kapoor
16.	Revitalizing Education: A Case study on Infrastructure Developmentin Ranbir Higher Secondary School under Smart City Jammu	Ms. Manju Kapoor
17.	Case study on School dropouts in J and K – - Causes and Potential interventions.	Dr. Samia Jabeen
18.	Implementation of Technology in school Education and its impact on student learning outcome : A case of Govt. M.P Higher Secondary school	Dr. Samia Jabeen
19.	Common Bio-medical Waste Treatment Facility at Lassipora, Srinagar: An Analysis	Dr. Humera Yaqoob
20.	Sustainable Infrastructural Development: An Analytical Study of the Srinagar City Flyover	Dr. Humera Yaqoob
21.	Secretariat Procedure	Ms. Nighat Amin



J&K Institute of Management, Public Administration and Rural Development, <u>Main Campus, M. A. Road, Srinagar/Regional Centre, Sidhra Jammu</u>

TRAINING CALENDAR FOR THE YEAR 2024-25 (SIRD)

S.No.	Course Title	Date	Duration	Venue	Target Group	Course Coordinator
1.	Integrated Watershed Management For Sustainable Livelihoods	April 22-25, 2024	4 days	IMPARD Jammu	Officers from IWMP,J&K	Dr. Reva Sharma
2.	Sustainable Development Goals: Role of cutting edge level officers/officials Department.	April 23-26, 2024	4 Days	IMPARD Srinagar	Middle level Officers from Rural Development, Health, Education, Agriculture, horticulture and Social Welfare	Dr. M. Ashraf Dar
3.	Planning for Sustainable livelihoods in rural areas	May 06-08, 2024	3 days	IMPARD Jammu	Officials from RDD and Line departments	Dr. Ruchi Gupta
4.	Planning for Sustainable livelihoods in rural areas	May 14-16, 2024	3 days	IMPARD Jammu	Officials from RDD and Line departments	Dr. Ruchi Gupta
5.	Preparation of Comprehensive Village Development Plan for holistic development of village.	May 14-17, 2024	4 Days	IMPARD Srinagar	Middle level Officers from Rural Development, Health, Education, Agriculture, horticulture and Social Welfare	Dr. M. Ashraf Dar
6.	Integrated Watershed Management For Sustainable	May 27-30, 2024	4 days	IMPARD Jammu	Officers from IWMP,J&K	Dr. Reva Sharma

	Livelihoods					
7.	Localizing Sustainable Development Goals in Gram Panchayats	June 10-13, 2024	4 days	IMPARD Jammu	Officials from RDD and Line departments	Dr. Ruchi Gupta
8.	e-Gram Swaraj: Orientation on 11 Software applications	June 12-14, 2024	3 Days	IMPARD Srinagar	Block level Officers of Rural Development and line Departments.	Dr. M. Ashraf Dar
9.	Implementation of Aspirational Blocks Program In J&K	June 25-27, 2024	3 days	IMPARD, Srinagar	BDO's from Aspirational Blocks of J&K	Dr. Reva Sharma
10.	Localizing Sustainable Development Goals in Gram Panchayats	July 08-11, 2024	4 days	IMPARD Jammu	Officials from RDD and Line departments	Dr. Ruchi Gupta
11.	Convergence of Sectoraly Focussed Schemes/Flagship Programmes for Sustainable Rural Deptt.	July 08-12, 2024	5 Days	IMPARD Srinagar	Middle and Block level Officers from Rural Development, Health, Education, Agriculture, horticulture and Social Welfare	Dr. M. Ashraf Dar
12.	Implementation of Aspirational Blocks Program In J&K	July 22-25, 2024	4 days	IMPARD, Jammu	BDO's from Aspirational Blocks of J&K	Dr. Reva Sharma
13.	Office Procedure and Management for PRIs	July 22-25, 2024	4 days	IMPARD Jammu	Panchayat Accounts Assistants	Dr. Ruchi Gupta
14.	Office Procedure and Management for PRIs	July 29 - Aug 01, 2024	4 days	IMPARD Jammu	Panchayat Accounts Assistants	Dr. Ruchi Gupta
15.	Capacity Building of School Management Committees in Rural Area	August 06-09, 2024	4 Days	IMPARD Srinagar	Hols and Chairpersons of VECs Department of School Education and	Dr. M. Ashraf Dar

					Department of Panchayati Raj	
16.	Training Techniques	Aug.20-22, 2024	4 days	IMPARD, Jammu	Departmental MT's of RDD and other line departments	Dr. Reva Sharma
17.	Management of Mental Wellbeing	August 21-23, 2024	3 days	IMPARD Jammu	Officials from RDD and Line departments	Dr. Ruchi Gupta
18.	Management of Mental Wellbeing	August 28-30, 2024	3 days	IMPARD Jammu	Officials from RDD and Line departments	Dr. Ruchi Gupta
19.	Participatory Planning: Techniques, Process and Procedures	September 09-13, 2024	5 Days	IMPARD Srinagar	BDOs, Pyt. Secretaries Panchayat Accounts Assistants and Middle level Officers Department of Rural Dev., Panchayati Raj And line Department	Dr. M. Ashraf Dar
20.	Planning for Natural Resource Management works	Sep 17-19, 2024	3 days	IMPARD Jammu	Officials from RDD and Line departments	Dr. Ruchi Gupta
21.	Planning for Natural Resource Management works	Sep 24-26, 2024	3 days	IMPARD Jammu	Officials from RDD and Line departments	Dr. Ruchi Gupta
22.	NRM Convergence in MGNREGA for Sustainable Livelihoods	Sept. 25-27, 2024	3 days	IMPARD, Jammu	District and Block level officers from RDD and other line Departments.	Dr. Reva Sharma
23.	Sustainable Livelihood through Skill Development Mission and NRLM	October 08-11, 2024	4 Days	IMPARD Srinagar	BDOs, DPMs and BPMs of NRLM and Hols Department of JKSRLM, RD and School Education, Kashmir Div.	Dr. M. Ashraf Dar

24.	NRM Convergence in MGNREGA for Sustainable Livelihoods.	Oct. 15-18, 2024	3 days	IMPARD, Jammu	Rural Development and line department officers at district & block Level	Dr. Reva Sharma
25.	Low Cost Housing Technology under PMAY for marginalised sections of the society.	October 30 – 1 st November, 2024	3 Days	IMPARD Srinagar	ACPs, BDOs, Chairpersons of BDCs and Panchayat Inspector /Secretaries Department of Rural Development and Panchayati Raj, Kashmir	Dr. M. Ashraf Dar
26.	Training Techniques	Nov. 05-08, 2024	4 days	IMPARD, Jammu	Departmental MT's of RDD and other line departments	Dr. Reva Sharma
27.	Orientation Programme on Centrally Sponsored Schemes	Nov 19-21, 2024	3 days	IMPARD Jammu	Officials from RDD and Line departments	Dr. Ruchi Gupta
28.	Orientation on Digital Marketing for rural entrepreneurship	November 25- 27,2024	3 Days	IMPARD Jammu	Block level Officers of line Deptts. and BPMs of J&K RLM and presidents of VOs under UMEED Deptt. of Handloom, Handicraft, horticulture and J&K SRLM.	Dr. M. Ashraf Dar
29.	Good Governance through Citizen Charter For effective Service Delivery	Nov.27-29, 2024	3 days	IMPARD, Jammu	Officers from RDD and other line departments.	Dr. Reva Sharma
30.	Sustainable Livelihood through Skill Development Mission and NRLM	December 16-19, 2024	4 Days	IMPARD Srinagar	BDOs, DPMs and BPMs of NRLM and Hols Department of JKSRLM, RD and School Education, Kashmir Div.	Dr. M. Ashraf Dar
31.	Essential Behavioral Skills for Rural Development Functionaries.	Dec. 16-20, 2024	5 days	IMPARD, Jammu	Officers from RDD and other line departments.	Dr. Reva Sharma

32.	Training cum Exposure Visit on Effective Field Administration for Rural development officials	Jan 06-10, 2024	5 days	IMPARD Jammu	Officials from RDD and Line departments	Dr. Ruchi Gupta
33.	Development of self-sustainable Gram Panchayats	January 13-15, 2025	3 Days	IMPARD Jammu	Gram Panchayats and Block Development Council elected Representatives DRDK and Panchayats	Dr. M. Ashraf Dar
34.	Essential Behavioral Skills for Rural Development Functionaries.	Jan.13-17, 2025	5 days	IMPARD, Jammu	Officers from RDD and other line departments.	Dr. Reva Sharma
35.	Training cum Exposure Visit on Effective Field Administration for Rural development officials	Jan 20-24, 2024	5 days	IMPARD Jammu	Officials from RDD and Line departments	Dr. Ruchi Gupta
36.	Own Source Revenue Generation by Panchayats	January 29-31, 2025	3 Days	IMPARD Srinagar	Block level Officers of line departments and Selected SPs DRDK, Panchayat, Agriculture and Horticulture	Dr. M. Ashraf Dar
37.	Community Based Village Disaster Management Plan	Feb.11-13, 2025	3 days	IMPARD, Jammu	Officials and PRI's from RDD and other line Departments	Dr. Reva Sharma
38.	Financial Management in Gram Panchayats	Feb 11-13, 2025	3 days	IMPARD Jammu	Officials from Rural Development department	Dr. Ruchi Gupta
39.	Financial Management in Gram Panchayats	February 18-20, 2025	3 days	IMPARD Jammu	Officials from Rural Development department	Dr. Ruchi Gupta
40.	Orientation training course on Financial Management and Accounting System at Panchayat level.	February 19-21, 2025	3 Days	IMPARD Srinagar	Panchayat Accounts Assistant, Chairpersons and ERs of BDCs and DDCs. Department of Panchayati Raj and DRDK Kashmir Division	Dr. M. Ashraf Dar

41.	Promotion of Micro enterprises for SHG's under NRLM	Feb. 26-28, 2025	3 days	IMPARD, Jammu	Officials from SRLM/UMEED, J&K	Dr. Reva Sharma
42.	Rural Innovations and Best Practices.	March 11-13, 2025	3 days	IMPARD, Jammu	Officers from RDD and other line departments.	Dr. Reva Sharma
43.	Integration of Disaster Management with GPDP at BDC and GP level	March 12-14, 2025	3 Days	IMPARD Srinagar	Panchayat Accounts Assistant, Chairpersons and ERs of BDCs and GPs. Department of Panchayati Raj, Kashmir Division	Dr. M. Ashraf Dar
44.	Strategies for Creation and Mobilization of OSR in GP's	March 24-26, 2025	3 days	IMPARD Jammu	Officials from PRIs and RDD department	Dr. Reva Sharma
45.	Decentralized Governance and approaches for strengthening Rural Livelihoods	March 26-28, 2025	3 Days	IMPARD Srinagar	BPMs, DPMs and Panchayat Secretaries, PAA, Chairpersons and of BDCs. J&K SRLM, Handicraft, Handloom and Department of Panchayati Raj and DRDK	Dr. M. Ashraf Dar

List of the Training Cases for the Year 2024-25

<u>(SIRD)</u>

S.No.	Title of the Training Case	Name of the Faculty Member
1.	A Training Case on Jal Shakti Abhiyaan in Reasi District	Dr.Reva Sharma
2.	A Training Case on Implementation of DGGI in J&K	Dr.Reva Sharma
3.	Village Adoption: A strategy for holistic Rural Development (A Case of Gram Panchayat Warapora)	Dr. M. Ashraf Dar
4.	Vermicomposting: A Sustainable Rural Entrepreneurship (3 Gram Panchayats of Baramulla	Dr. M. Ashraf Dar
5.	Case Study on Formulation of Gram Panchayat Development Plan : Challenges and Prospects	Dr. Ruchi Gupta
6.	A Training Case on Implementation of Jal Jeevan Mission in Jammu Division	Dr. Ruchi Gupta