

**List of Candidates who have applied for the posts of Receptionist / APABX Operators in J&K IMPARD,  
Regional Centre, Jammu as per Advertisement Notice No: 01 Of 2016 Dated: 01.10.2016.**

S. No.	Name & Permanent Address & Contact No.	Date of Birth	Category	Qualification	Technical Qualification	Experience	Remarks
1.	Avinash Pandita, S/o A. K. Pandita, H. No. 52, Sub Lane 2 Lane No. 4A, Tamal Lakhmir, Jammu 180002, 9858844093	04.08.1983	General	B. Sc (IT)	B Sc IT	Nil	Lacking experience
2.	Anu Menia, D/o Kartar Chand Menia, R/o Babliana, Gangyal, Opp. Shivam Resort, Jammu. 8492972746	10.01.1992	General	Graduation	Diploma of computer PDCA six months	Two years experience in Receptionist and EPABX Operator	Documents Complete
3.	Pankaj Sharma, S/o Pawan Kumar Sharam R/o H. N. F373, Behind Police Station Bakshinagar, Jammu -180001 9119808159	16.01.1977	OM	Graduation	One year Diploma in computer soft ware technology	Nil	Lacking experience
4.	Radhika Rani D/o Ajay Mehra R/o Dogra Nagar, Muthi, Jammu, P. No. 9086223965	12.04.1988	OBC	MA	One year diploma in Financial Application	Five years experience in Receptionist and EPABX Operator.	Documents Complete
5.	Vishal Sharam, S/o Vijay Kumar Sharma, C/o Sharma Provisional Store Opposite DEWAN Moder Breweries, Talab Tillo Bohri 9419963969	02.03.1982	OM	Bachelor of Hotel Management (BMA)	One year diploma in computer application	Two years experience in Receptionist and EPABX Operator.	Documents Complete
6.	Suraksha Bali D/o, Late Amit Gupta, R/o, Plot No. 319, Rehari Colony, Jammu. 9419611636	12.10.1984	OM	MA	One year Certificate Course of Computer Programming	Nil	Lacking experience
7.	Sanjay Khajuri, S/o, Dwarika Nath, R/o, Lower Gadi Garh, Jammu. 94198000786 /9906906667	24.10.1980	OM	Graduation	Six months Course in Computer Applications	Working as private secretary to Dy. GM ( Mobile Services) Jammu. 3 years	Documents Complete
8.	Tabassum Ara, W/o, Mohd Asrar-UI-HAQ, R/o, Hallor Gandoh, Doda, 180006 9858506069/9858657009	29.04.1980	RBA	Graduation	One year diploma in Computer Application and DTP	Four year experience as Receptionist.	Documents Complete

	Sony Raina, D/o R.K.Raina, R/o, H. No. 642 Sec-III Vinayak Nagar Muthi, Jammu. 9419618785	01.03.1988	OM	Graduation MA	One year diploma in Computer Software Application	One year experience as counsellor .	Documents Complete
10.	Sapna Sharma, D/o, Jagdish Dutt, R/o, H. No. 139/A, Gandhi Nagar, Jammu. 9419127494	14.05.1977	OM	B.Com., B.ed.	Nil	Two year experience as Receptionist	Lacking Technical experience in handling EPAB X
11.	Tehmina Begum, D/o Nek Alam, BPO Barui, Teh. Maira Mandrian, Distt.Jammu. 9622040861	28.06.1987	RBA	BA	One year Computer Course	Two year experience as Receptionist	Documents Complete
12.	Usha Devi, D/o Bodh Raj, H.No.286-F, Lane No. 4, Rajpura Mangotrian, Jammu 9419118302	29.04.1985	OM	MA	One year Certificate Course of Computer Teacher Training	Four year experience as Receptionist cum Telephone Operator (EPABX)	Documents Complete
13.	Mittu Kumari Sharma, D/o, Tirath Ram R/o, H. No. 91 Sec. A, Subash Nagar, Jammu.	31.01.1987	OM	Graduation	One year certificate in Computer Application	Six year experience in operation 200=line EPABX	Documents Complete
14.	Rajni Manhas, D/o, Bhagwan Singh Manhas, R/o, 117, Wazir Lane Talab Tillo, Jammu. 9103428849	17.02.1992	OM	B.com.	One year diploma in basic Programming Application	Three years experience as Office Assistant	Lacking Technical experience in handling EPAB X
15.	Shallu, D/o, Ashok Kumar, R/o, H. No. 181, Below Purani Mandi, Jammu 9419222695	14.12.1980	OM	MA M.ed.	Six months course in P. C. Operator	Two years experience as receptionist	Documents Complete
16.	Shallo Dogra, W/o, Prince Sharma, V.P.O, Bhadrore, Jammu. 9797479596	27.04.1981	OM	Graduation	One year diploma in computer software Application	Nil	Lacking experience in handling EPAB X
17.	Touqeer-Hussain Khanday S/o, Ghulam Mohd R/o, Jungna Keshwan, Keshwan. Teh . Kishtwar, 7298030785/9469657724	13.03.1987	RBA	BA	One year diploma in computer software Application	Nil	Lacking experience
18.	Seema Sharma, W/o, Rajinder Kumar, V.P.O, Baran Tech. Bhalwal, Jammu.			BA	One year Diploma in Computer Application	Nil	Lacking experience
19.	Ashok Kumar Sharma, S/o, Surender Kumar Sharma R/o, Village Kah, Techil, Akhnoor 9697003428	05.03.1979	RBA	Graduation	Six months certificate Course in Computer Application .	Three years experience as Receptionist and EPABX Operator	Documents Complete

	Vineet Kumar Koul, S/o, Lt. Rattan Lal Koul , R/o, Janglat Mandi New idd col. Anantnag 94191971401	31.03.1976	OM	MCA, M. ed.	Nil	Working as Computer Instructor in College form 2007- 2008	Lacking experience
21.	Sahiba Sharma, D/o, Subash Sharma, R/o, H. No. 7 Lane No. 1 A Roopnagar, Jammu 9419181057/9419208508	12.10.1991	OM	MA	One year diploma in computer software tech.	Nil	Lacking experience
22.	Ummar Hassan Mahjoo S/o, Ghulam Hassan Mahjoo R/o, House No. 200 Sector 5 Chani Himat, Jammu 9419890062/9797812555	02.05.1990	OM	MA	One year diploma in computer Application	Two years experience as EPABX operator	Documents Complete
23.	Ritu, D/o, Lal Chand, R/o, H. No. 09, Rampura, Chandhi nagar, Jammu. 9858206303	11.09.1984	OM	B.Com M.ed.	One year diploma in computer Application	Three years experience as Receptionist /EPABX Operator	Documents Complete
24.	Mrs Rashmee W/O Mr Davinder Digra R/O Gautam Vihar Lower Barrai, Jammu 9906900831	31.07.1981	OM	Graduation	Nil	Two Years experience as Operating Computer Receptionist/EPABX	Lacking Technical Qualification. experience
25.	Neeru Sharma D/O Ashok Sharma R/O Ward No 2, Bhour Camp , Jammu 9906214663	20.05.1982	OM	B.Com	Nil	Working as computer Asstt. Under MGNREGA	Lacking experience
26.	Mr Varun Sharma S/O Ravinder Sharma R/O House No. 52, Ward No. 2 Opposite Kutiya Mandir Main Bazar Ramnagar 9419252775	16.11.1988	OM	B.SC M.B.A	One year Diploma in Computer Application	Two year experience in costumer Service Representative.	Lacking experience
27.	Sonali W/O Roopesh Kumar Taak R/O Panotray Chak P/O Tehsil Mandal, Jammu 9419192475	23.07.1986	OSC	B.SC M.SC B.ED	One year Diploma in Computer Application	One year experience in Receptionist	Possessing only one year experience
28.	Mohit Manhas S/O Ratan Singh R/O Ward No. 59 Near Bank Cholony 9419725227	10.04.1987	OM	B.Sc. MCA	Nil	Three years experience as EPBAX Operator	

	Sonia Choudhary, D/o, Jankar Singh R/o, Sai kalan Mail, R. S. Pura, Jammu. 705135116, 9419326000	05.11.1989	OM	MA	One year certificate Programme in Computer Applications	Three years experience as Tele sales Coordinator /Receptionist	Lacking experience
30.	Shetal Devi, W/o, Gautam Krishan, R/o, H. No. 312 New Bahu fort colony Qasim Nagar Jammu. 9858174799, 9018341354	25.12.1982	OM	MA	Nil	Two years experience as Receptionist in Punjabi Haveli	Lacking Technical Qualification.
31.	Chiter Rekha Katoch, D/o, Mohan Singh, R/o, Bijarni, Doda, , Shivnagar Tardwah, Doda, 9697500771	21.05.1990	RB A	MA	One year diploma in Information from Computer Application.	Nil	Lacking experience
32.	Ayaz Ahmed, S/o, Abdul Qayoom , R/o Chhatral , Teh. Mendhar, Poonch, 9906691452	01.02.1990	OM	BA	One year advance Diploma in software Technology		Lacking experience in the required field.